

# TOWN OF BAY HARBOR ISLANDS



## **BUDGET DETAIL FY 2019-2020**

**General  
Fund**

**Water  
Fund**

**Sewer  
Fund**

**Parking  
Fund**

**Solid Waste  
Fund**

**Causeway  
Fund**

**Stormwater  
Fund**

# BUDGET DETAIL

## 2019-2020



# GENERAL FUND

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior	----- Current Year -----		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
	Year Actual	Original Budget	Amended Budget				
<b>Dept: 511.0 TOWN COUNCIL</b>							
400031.000 Professional Services	18,975	18,000	18,000	9,000	18,000	-	
400040.000 Travel & Per Diem	14,369	18,000	18,000	12,419	19,200	1,200	
400041.000 Communications and Freight	8,211	16,740	16,740	8,448	16,740	-	
400045.000 Insurance	1,394	1,529	1,529	648	1,390	(139)	
400047.000 Printing & Binding	45,208	38,400	38,400	20,385	38,400	-	
400048.000 Promotional Activities	8,633	5,500	5,500	0	4,700	(800)	
400049.000 Other Current Charges	14,475	24,700	24,700	17,088	25,250	550	
400052.000 Operating Supplies	162	1,500	1,500	138	1,500	-	
400054.000 Publications and Training	10,120	4,500	4,500	2,279	5,000	500	
400063.000 Improvements (excl. Buildings)	0	93,690	93,690	4,853	15,000	(78,690)	
<b>TOWN COUNCIL</b>	<b>121,547</b>	<b>222,559</b>	<b>222,559</b>	<b>75,258</b>	<b>145,180</b>	<b>(77,379)</b>	<b>-</b>

Department: TOWN COUNCIL

Fiscal Year: 2019-2020

Account no.: 400031.000

**Professional Services**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Mediatech	12	Newsletter design	\$ 1,500.00	\$ 18,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 18,000.00

Department:

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Travel to conferences	12	Mayor and Town Council	\$ 1,600.00	\$ 19,200.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 19,200.00

Department

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications & Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Newsletter	12	Sort/Bag/Tie/Label/Delivery	\$ 395.00	\$ 4,740.00
2	Postage	4	Mialing of Newsletter and other council info. Usually charged \$3,000 several times a year.	\$ 3,000.00	\$ 12,000.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 16,740.00

Department

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400047.000

**Printing & Binding**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Newsletter	12	Average charge	\$ 3,200.00	\$ 38,400.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 38,400.00

Department

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400048.000

Promotional Activities

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Flowers/greeting cards	1	Sympathy cards, flowers for residents, council members, other elected officials...	\$ 1,500.00	\$ 1,500.00
2	Public Relations Materials	1		\$ 1,500.00	\$ 1,500.00
3	Awards, Ads, Florida League	1		\$ 1,700.00	\$ 1,700.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 4,700.00

Department

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400049.000

**Other Current Charges**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Miami-Dade County League of Cities	1	Meals and other charges such as annual meeting/gala	\$ 5,000.00	\$ 5,000.00
2	Donations to school, PTA and other groups	1	(David Singer Special Olympics \$500, Pelican \$1,000)	\$ 7,500.00	\$ 7,500.00
3	Scholarship to Junior At MB High	1		\$ 1,000.00	\$ 1,000.00
4	Plaques and Awards	1		\$ 1,000.00	\$ 1,000.00
5	Membership	2	Florida League	\$ 750.00	\$ 1,500.00
6	Miami Beach Chamber of Commerce Membership	0		\$ 7,500.00	\$ -
7	Florida League of Mayors	1		\$ 350.00	\$ 350.00
8	Aventura Marketing Council Membership	1		\$ 500.00	\$ 500.00
9	Nurse Initiative	1		\$ 5,000.00	\$ 5,000.00
10	PT employe for school address verification	1		\$ 3,400.00	\$ 3,400.00
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 25,250.00

Department

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400052.000

**Operating Supplies**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	t-shirts, name tags, badges and water bottles	1		\$ 1,500.00	\$ 1,500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,500.00

Department

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400054.00

**Publications and Training**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Attendance at Conferences and seminars	1	Florida League of Cities Annual Conference, Legislative Action Days, Dade Days (Tallahassee)	\$ 5,000.00	\$ 5,000.00
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 5,000.00

Department

TOWN COUNCIL

Fiscal Year:

2019-2020

Account no.:

400063.000

Capital Outlay - Buildings, Improvements, & Equipment

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Flooring in Council Chambers		Flooring replacement - carpet/tile, material and installation.	\$ 20,000.00	\$ -
2	Seating in the Chamber		Cost of the chairs plus shipping	\$ 8,500.00	\$ -
3					\$ -
4	Live stream council meetings	12	Live streaming module	\$ 500.00	\$ 6,000.00
5	Purchase of Queing/voting System	0		\$ 10,000.00	\$ -
6	Close Captioning of Meetings	4000	This is a requirement for ADA compliance. Cities have been suit because they are not providing the service. We need to do this to comply with the law. Industry standard \$2-8 per minute. Average year of video recording is 89 hours - 5,340 minutes - Last 3 years	\$ 2.25	\$ 9,000.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
<b>Total</b>					\$ 15,000.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Current Year -----		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
		Original Budget	Amended Budget				
<b>Dept: 512.0 OFFICE OF THE TOWN MANAGER</b>							
400031.000 Professional Services	60,580	69,500	69,500	46,575	70,000	500	
400034.000 Other Contractual Services	0	5,000	5,000	21,882	25,000	20,000	
400040.000 Travel & Per Diem	11,018	11,000	11,000	5,417	11,500	500	
400041.000 Communications and Freight	62,611	48,500	48,500	22,126	15,400	(33,100)	
400044.000 Rentals & Leases	1,416	1,700	1,700	708	1,700	-	
400045.000 Insurance	3,485	3,822	3,822	12,149	3,476	(346)	
400046.000 Repairs & Maintenance	0	0	0	0	-	-	
400047.000 Printing & Binding	1,521	3,000	3,000	1,543	3,000	-	
400048.000 Promotional Activities	12,723	31,000	31,000	27,298	-	(31,000)	
400049.000 Other Current Charges	22,230	29,500	29,500	45,240	29,500	-	
400051.000 Office Supplies	0	20,000	20,000	12,746	25,000	5,000	
400052.000 Operating Supplies	1,227	2,150	2,150	1,428	2,150	-	
400054.000 Publications and Training	5,171	8,500	8,500	4,716	8,900	400	
400064.000 Machinery & Equipment	0	0	0	0	-	-	
<b>OFFICE OF THE TOWN MANAGER</b>	<b>181,982</b>	<b>233,672</b>	<b>233,672</b>	<b>201,828</b>	<b>195,626</b>	<b>(38,046)</b>	<b>-</b>

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town Lobbyist		Professional Services for Lobbying Efforts for Legislative and Funding Opportunities for BHI		\$ 60,000.00
2	Grant Writer		Assisting in Grant Preparation and Identifying Grant Opportunities for BHI		\$ 5,000.00
3	TDR (Transfer of Development Rights) Appraisals		Required per BHI Code for Setting Value for Town TDR's		\$ 5,000.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 70,000.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Special Project		Special Projects under Direction of Town Council or Town Manager		\$ 25,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 25,000.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town Manager	12	Car	\$ 500.00	\$ 6,000.00
2	Travel	1	Travel to Tallahassee for Funding Opportunities and Legislative Matters, FCCMA and ICMA Conferences	\$ 5,000.00	\$ 5,000.00
3	Social Media	1		\$ 500.00	\$ 500.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 11,500.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications & Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Telephone (ATT, ABB, Earth Link, Hotwire)		Communication and Telephone Services for Town Hall		\$ -
2	Fedex		Express Mailing Service		\$ 1,000.00
3	Cell Phone		Town Hall Cell Phone		\$ -
4	Postage	12	Postage for regular mail, Special Town Hall Mailing for Emergency/Event or Notice	\$ 1,200.00	\$ 14,400.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 15,400.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Postage Meter		Office Mailing		\$ 1,700.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,700.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400047.000

Printing & Binding

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Printing Town Stationary		Official BHI Leader Head, Envelopes, Business Cards, Brochures ect.		\$ 3,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,000.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400048.000

Promotional Activities

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town Employee Dinner		Annual Event for Employee Recognition of Excellent Performance		
2	Town Hall Holiday Lunch		Annual Event for All BHI Employees		
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ -

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Postal Permit for Mailing Machine		Allow for Mailing from Town Hall		\$ 500.00
2	News Advertising		Advertising for BHI Bids, RFQ's, RFP's ect.		\$ 10,000.00
3	Miami Beach Chamber of Commerce Dues		Participation is Events Promoting BHI		\$ -
4	Aventura Add. Council CC		Participation is Events Promoting BHI		\$ -
5	Mental Health Professional		Mental health professional for RK Broad		\$ 9,000.00
6	SRO		Officer for RK Broad		\$ 10,000.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 29,500.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400051.000

**Office Supplies**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Office Supplies		Funding for all departments		\$ 25,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 25,000.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400052.000

**Operating Supplies**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Water		Water for Employees		\$ 650.00
2	Supplies		Small Purchases for Office Operations		\$ 1,500.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,150.00

Department:

OFFICE OF THE TOWN MANAGER

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Training Seminars, Education	2	ICMA/FCCMA Training Seminars/Webinars	\$ 1,500.00	\$ 3,000.00
2	ICMA Membership	2	To Be Informed of New Technology, Operational and Management Information	\$ 2,000.00	\$ 4,000.00
3	FCCMA Membership	2	Florida City and County Managers Association	\$ 550.00	\$ 1,100.00
4	MDCCMA Membership	1	Miami Dade County City Managers Association	\$ 300.00	\$ 300.00
5		1	Social Media	\$ 500.00	\$ 500.00
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 8,900.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Current Year -----		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
		Original Budget	Amended Budget				
<b>Dept: 512.5 TOWN CLERK'S OFFICE</b>							
400031.000 Professional Services	1,620	25,000	25,000	0	20,000	(5,000)	
400034.000 Other Contractual Services	6,683	20,577	20,577	16,069	24,850	4,273	
400040.000 Travel & Per Diem	1,412	4,500	4,500	1,232	5,000	500	
400041.000 Communications and Freight	1,156	500	500	130	500	-	
400044.000 Rentals & Leases	6,219	7,320	7,320	2,310	8,200	880	
400045.000 Insurance	2,091	2,293	2,293	972	2,085	(208)	
400046.000 Repairs & Maintenance	1,777	4,200	4,200	3,500	4,200	-	
400047.000 Printing & Binding	345	2,500	2,500	45	3,000	500	
400049.000 Other Current Charges	46,499	50,000	50,000	9,493	45,600	(4,400)	
400051.000 Office Supplies	18,983	0	0	0	-	-	
400052.000 Operating Supplies	6,484	1,000	6,000	462	1,000	-	
400054.000 Publications and Training	1,983	1,800	1,800	1,658	2,300	500	
400064.000 Machinery & Equipment	0	0	0	0	-	-	
<b>TOWN CLERK'S OFFICE</b>	<b>95,252</b>	<b>119,690</b>	<b>124,690</b>	<b>35,871</b>	<b>116,735</b>	<b>(2,955)</b>	<b>-</b>

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Scanning of existing permanent records	1	Continue scanning of documents to save storage.	\$ 20,000.00	\$ 20,000.00
2			This estimate is based on talking to reps and a real effort to scan.		\$ -
3					\$ -
4			Records between 1947 - present		\$ -
5			Will reduce records in storage by 1/3		\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 20,000.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Ordinance Codification	1	Updating Town Code with Supplements	\$ 2,500.00	\$ 2,500.00
2	DCR Subscription - Annual	1	Chambers recording - Maintenance and Support - software	\$ 1,800.00	\$ 1,800.00
3	Civic Plus Media	1	unlimited storage annual fee - live streaming	\$ 3,500.00	\$ 3,500.00
4	Minutes on-line - MCCI	1	varies depending on the year	\$ 1,500.00	\$ 1,500.00
5	Agenda Management System	1	Support Agreement - Civic Clerk	\$ 6,000.00	\$ 6,000.00
6	BIS Maintenance and support	1	chambers - tv, cameras, live streaming equipment	\$ 5,000.00	\$ 5,000.00
7	Laserfiche	1	Support Agreement - Scanning software	\$ 2,750.00	\$ 2,750.00
8	Civic Plus - on demand video	1		\$ 1,800.00	\$ 1,800.00
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 24,850.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel and Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town Clerk and Deputy Town Clerk and Recording Secretary	1	Business Tax Official conf., IIMC Certification, FACC training	\$ 5,000.00	\$ 5,000.00
2	travel to institute and training				\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 5,000.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications and Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Fedex	1	packets to Town Attorney, Town Planner, ect.	\$ 500.00	\$ 500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 500.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Lease - Color Copier	12	Monthly charge	\$ 245.00	\$ 2,940.00
3	Outside Storage	12	storage of town records	\$ 355.00	\$ 4,260.00
4	Lease - scanner	1		\$ 1,000.00	\$ 1,000.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 8,200.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400046.000

Repairs & Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
2	Copier	12	Per copy charges - Maintenance	\$ 350.00	\$ 4,200.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 4,200.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400047.000

Printing & Binding

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	reprinting of existing brochures	1	business cards, letterhead, Public Notice Signs	\$ 3,000.00	\$ 3,000.00
2			Need new election signs		\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,000.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Legal Advertisement	1	Ads for Public Hearings, Ordinances, RFP's, Budget Ads (Herald)	\$ 30,000.00	\$ 30,000.00
2	Election Expenses	1	Miami Dade County Charges	\$ 15,000.00	\$ 15,000.00
3	Simplifile Records	12	Recording Liens, easements, Quit Claim Deeds, Deeds, Agreements and other documents with Miami Dade County Clerk	\$ 50.00	\$ 600.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 45,600.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Wood plaques, ordinance registers, signage	1		\$ 1,000.00	\$ 1,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,000.00

Department:

TOWN CLERK'S OFFICE

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Memberships	1	IIMC, FACC, MDCCA, FABTO	\$ 800.00	\$ 800.00
2	Seminars	1	registration fees	\$ 1,000.00	\$ 1,000.00
3	Daily Business Review Subscription	1	Newspaper for ord. advertising	\$ 500.00	\$ 500.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,300.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Current Year -----			Increase/(Decrease)		
		Original Budget	Amended Budget	Actual Thru April	Requested	vs. 18/19	Adopted
<b>Dept: 513.0 FINANCE &amp; ADMINISTRATION</b>							
400031.000 Professional Services	25,910	36,500	36,500	18,905	32,750	(3,750)	
400032.000 Accounting & Auditing	20,315	21,525	21,525	21,452	21,875	350	
400034.000 Other Contractual Services	5,925	21,179	21,179	16,541	12,000	(9,179)	
400040.000 Travel & Per Diem	1,145	2,500	2,500	1,001	2,650	150	
400041.000 Communications and Freight	-192	200	200	66	200	-	
400044.000 Rentals & Leases	3,279	3,600	3,600	1,917	3,600	-	
400045.000 Insurance	697	764	764	324	695	(69)	
400046.000 Repairs & Maintenance	1,515	250	250	563	250	-	
400047.000 Printing & Binding	144	2,550	2,550	1,951	3,150	600	
400049.000 Other Current Charges	1,124	500	500	435	500	-	
400051.000 Office Supplies	0	0	0	0	-	-	
400052.000 Operating Supplies	845	600	600	8,518	5,000	4,400	
400054.000 Publications and Training	693	2,055	2,055	619	2,355	300	
400064.000 Machinery & Equipment	0	0	0	0	-	-	
400066.000 COMPUTER SOFTWARE	0	33,750	33,750	9,109	-	(33,750)	
<b>FINANCE &amp; ADMINISTRATION</b>	<b>61,400</b>	<b>125,973</b>	<b>125,973</b>	<b>81,401</b>	<b>85,025</b>	<b>(40,948)</b>	<b>-</b>

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Accounting Consultant	350	350 hours of supplemental accounting services - 3.5 days per month	\$ 90.00	\$ 31,500.00
2	Additional on site training for Incode 10	1	Tyler Technologies	\$ 1,250.00	\$ 1,250.00
3			Gen fund portion = \$5,000 * 25%= \$1,250		\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 32,750.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Tyler Technologies		Maintenance agreement/technical support for ERP/accounting software (General Ledger, Accounts Payable, Payroll, Utility Billing)		\$ -
2		1	Financials	\$ 4,000.00	\$ 4,400.00
3		1	Purchasing	\$ 1,200.00	\$ 1,300.00
4		1	Cash receipts	\$ 750.00	\$ 800.00
5		1	Tyler Content manager standard edition	\$ 1,400.00	\$ 1,500.00
6		1	Personnel Management	\$ 3,000.00	\$ 3,300.00
7		1	ESS Time and Attendance (100 ee's)	\$ 3,300.00	\$ 3,425.00
8		1	Tyler University	\$ 1,255.00	\$ 1,275.00
9					\$ -
10			Portion to charge to water fund (\$16,000 * 25%)		\$ (4,000.00)
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 12,000.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Lodging	3	GFOA conference in May 2020 - Finance Director	\$ 200.00	\$ 600.00
2	Airfare	1	GFOA conference in May 2020 - Finance Director	\$ 400.00	\$ 400.00
3	Meal allowance	4	GFOA conference in May 2020 - Finance Director	\$ 50.00	\$ 200.00
4	Transportation/.Uber	1	GFOA conference in May 2020 - Finance Director	\$ 100.00	\$ 100.00
5	Lodging	3	FGFOA conference in June 2020 - Staff	\$ 150.00	\$ 450.00
6	Mileage/airfare/parking	1	FGFOA conference in June 2020 - Staff	\$ 400.00	\$ 400.00
7	Meals	4	FGFOA conference in June 2020 - Staff	\$ 50.00	\$ 200.00
8	Travel and meals	3	Local training for Finance staff	\$ 100.00	\$ 300.00
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,650.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications and Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Shipping	1	Fedex and courier charges	\$ 200.00	\$ 200.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 200.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Leases	12	Toshiba copier lease payments	\$ 300.00	\$ 3,600.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,600.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400046.000

Repairs & Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Repairs	1	Repairs to copy machine and office equipment	\$ 250.00	\$ 250.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 250.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400047.000

Printing & Binding

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Printing	1	Check stock (payroll and AP)	\$ 600.00	\$ 600.00
2	Printing	1	W-2 Forms and Envelopes	\$ 150.00	\$ 150.00
3	Printing	12	Per copy charges for Toshiba copier machine in the annex	\$ 200.00	\$ 2,400.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,150.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Application fees	1	GFOA Certificate of Achievement - CAFR	\$ 500.00	\$ 500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 500.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Supplies	4	Uniform shirts, stamps and ink pads	\$ 250.00	\$ 1,000.00
2	Check scanner	1		\$ 1,000.00	\$ 1,000.00
3	Invoice scanner	3		\$ 1,000.00	\$ 3,000.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 5,000.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Membership dues	1	GFOA Annual membership fee	\$ 170.00	\$ 170.00
2	Membership dues	1	FGFOA Annual membership/dues fee	\$ 60.00	\$ 60.00
3	Membership dues	1	SFGFOA Annual membership/dues fee	\$ 25.00	\$ 25.00
4	Training fees	1	GFOA and FGFOA conference fees (\$500 each)	\$ 1,000.00	\$ 1,000.00
5	Training fees	3	Finance staff - Local MS Excel, Tax and Payroll training courses	\$ 300.00	\$ 900.00
6					\$ -
7					\$ -
8	Subscriptions	1	GFOA GASB subscription	\$ 200.00	\$ 200.00
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
<b>Total</b>					\$ 2,355.00

Department:

FINANCE & ADMINISTRATION

Fiscal Year:

2019-2020

Account no.:

400064.000

Capital - Software

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Tyler Technologies		Implementation of new ERP System - General Fund Portion (\$95,000 * 25%)		\$ -
2	ERP Implementation Consultant		Part time consultant (20 hours per week for 25 weeks). General fund portion is \$40,000* 25%)		\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ -

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Current Year -----		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
		Original Budget	Amended Budget				
<b>Dept: 513.5 INFORMATION TECHNOLOGY</b>							
400031.000 Professional Services	29,731	76,000	76,000	44,075	63,000	(13,000)	
400034.000 Other Contractual Services	0	67,980	67,980	43,298	76,280	8,300	
400040.000 Travel & Per Diem	1,561	3,500	3,500	1,892	3,500	-	
400041.000 Communications and Freight	3,603	48,000	48,000	21,003	91,220	43,220	
400045.000 Insurance	1,394	1,529	1,529	648	1,390	(139)	
400046.000 Repairs & Maintenance	13,748	20,000	20,000	11,643	40,600	20,600	
400049.000 Other Current Charges	0	25,000	25,000	0	14,000	(11,000)	
400051.000 Office Supplies	0	0	0	0	-	-	
400052.000 Operating Supplies	46,956	51,500	51,500	43,604	63,500	12,000	
400054.000 Publications and Training	5,560	7,000	7,000	2,499	7,000	-	
400066.000 Computer Software	29,750	0	0	0	15,000	15,000	
<b>INFORMATION TECHNOLOGY</b>	<b>132,303</b>	<b>300,509</b>	<b>300,509</b>	<b>168,662</b>	<b>375,490</b>	<b>74,981</b>	<b>-</b>

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Computer Professional Services		spam, firewall application and network support for all Departments		\$ 12,000.00
2	Citizenserve Building and Code enforcement software yearly licensing fees		Citizenserve software for both building and code departments		\$ 20,000.00
3	12 - BHIPD Video camera additions	12	CCTV System addition for The Town of Bay Harbor Islands Police Department	\$ 1,375.00	\$ 16,500.00
4	BHI camera surveillance integration		Centralizing all CCTV Systems for The Town of Bay Harbor Islands		\$ 14,500.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
<b>Total</b>					<b>\$ 63,000.00</b>

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400034.000

<b>Other Contractual Services</b>
-----------------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	BHIPD online backup	12	Backup all data for BHIPD network	\$1,250.00	\$ 15,000.00
2	BHI online backup	12	Backup all data for Town Hall and CC network	\$ 1,850.00	\$ 22,200.00
3	BHI and BHIPD Spam filter	12	Spam filter for BHIPD	\$ 240.00	\$ 2,880.00
4	BHI and BHIPD Internet connections	12	Highspeed internet for BHI hotwire and Atlantic Broadband	\$ 1,350.00	\$ 16,200.00
5	CC Internet Connections	12	Highspeed internet for CC hotwire and Atlantic Broadband	\$ 1,000.00	\$ 12,000.00
6	Software to secure Town data and monitoring of all Town mobile devices, laptops and tablets	1		\$ 8,000.00	\$ 8,000.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
<b>Total</b>					<b>\$ 76,280.00</b>

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400040.000

**Travel & Per Diem**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Travel to It conferences and training		Attend IT conferences and training to keep BHI current with diferent IT trends and security threats through out ithe industry		\$ 3,500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,500.00

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400041.000

**Communications & Freight**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Causeway	10		\$ 400.00	\$ 4,000.00
2	Sewer	3		\$ 400.00	\$ 1,200.00
3	Water	2		\$ 400.00	\$ 800.00
4	Parking	10		\$ 400.00	\$ 4,000.00
5	Admin	3		\$ 400.00	\$ 1,200.00
6	PD	34		\$ 400.00	\$ 13,600.00
7	Building	2		\$ 400.00	\$ 800.00
8	Code	3		\$ 400.00	\$ 1,200.00
9	Street and Parking	11		\$ 400.00	\$ 4,400.00
10	Town Clerk	1		\$ 400.00	\$ 400.00
11	Community Center	7		\$ 400.00	\$ 2,800.00
12	IT	4		\$ 450.00	\$ 1,800.00
13	Landlines	12	AT&T - three backup lines	\$ 2,250.00	\$ 27,000.00
14	Town Phone System	12	Windstream	\$ 2,335.00	\$ 28,020.00
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 91,220.00</b>

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400046.000

<b>Repairs &amp; Maintenance</b>
----------------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Computer Repairs and wire maintenace		This is to buy parts for replacements or upgrades for all computers and for general repairs and maintenace of network and phone wiring in all departments		\$ 10,000.00
2	Website Maintenance	1	ADA Website Maintenance	\$ 6,000.00	\$ 6,000.00
3	CC Civic Rec	1	Database Registration Program for CC	\$ 5,000.00	\$ 5,000.00
4	Website ADA maintenance	1	Audioeye program for new ADA website	\$ 6,000.00	\$ 6,000.00
5	BHI App	1	BHI APP	\$ 5,000.00	\$ 5,000.00
6	Video Camera equipment Maintenance	12	recording equipment throughout all BHI buildings, roads and parks. This includes	\$ 600.00	\$ 7,200.00
7	BHIPD voice recorder Support Contract Renewal.	1	Voice recorder Support Contract Renewal.	\$ 1,400.00	\$ 1,400.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 40,600.00</b>

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400049.000

**Other Current Charges**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	PCI Compliance		PCI compliance on going maintenance for BHI credit card transactions		\$ 14,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 14,000.00

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400052.000

<b>Operating Supplies</b>
---------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Security Licenses for BHI and CC		Webroot Antivirus, Watchguard firewall		\$ 4,000.00
2	Software Licensing for BHI and CC		Office 16 including outlook 2016.		\$ 8,000.00
4	Security Licenses for BHIPD		webroot, Watchguard firewall licensing		\$ 3,000.00
	Software Licensing for BHIPD		Office 16 including outlook 2016.		\$ 8,000.00
5	Repl./ computers, monitor, printers & UPS's		Monitor replacement, new computers, printers and UPS's battery backups for all departments. This includes 10 new laptops fro BHIPD to start replacing mobile laptops that are over 4 years old and out of warranty.		\$ 30,000.00
6	video cameras, Switches, wireless extenders		Needed for BHI video cameras replacements (5 cameras) and Network connections for all departments		\$ 10,000.00
7	Adobe Storage and Stock				\$ 500.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
<b>Total</b>					<b>\$ 63,500.00</b>

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400054.000

**Publications & Training**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Virtual servers, cloud security and office 365 management		Industry-standard training and for virtual servers, cloud information security and office 365 management		\$ 7,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 7,000.00

Department:

INFORMATION TECHNOLOGY

Fiscal Year:

2019-2020

Account no.:

400062.000, 400063.000, 400064.000

**Capital Outlays: Computer Software**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Work order and IT service ticket software	1		\$15,000	\$ 15,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 15,000.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Current Year -----			Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
		Original Budget	Amended Budget					
<b>Dept: 513.7 HUMAN RESOURCES</b>								
400031.000 Professional Services	0	0	0	0	-	-		
400034.000 Other Contractual Services	0	0	0	0	-	-		
400040.000 Travel & Per Diem	0	0	0	0	1,750	1,750		
400041.000 Communications and Freight	0	0	0	0	-	-		
400044.000 Rentals & Leases	0	0	0	0	-	-		
400045.000 Insurance	0	0	0	0	1,390	1,390		
400046.000 Repairs & Maintenance	0	0	0	0	-	-		
400047.000 Printing & Binding	0	0	0	0	-	-		
400048.000 Promotional Activities	0	0	0	0	35,000	35,000		
400049.000 Other Current Charges	0	0	0	0	13,000	13,000		
400051.000 Office Supplies	0	0	0	0	-	-		
400052.000 Operating Supplies	0	0	0	0	300	300		
400054.000 Publications and Training	0	0	0	0	1,500	1,500		
<b>HUMAN RESOURCES</b>	-	-	-	-	<b>52,940</b>	<b>52,940</b>	-	

Department:

HUMAN RESOURCES

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Training for HR Manager	3	Lodging	\$ 350.00	\$ 1,050.00
2		4	Meals	\$ 50.00	\$ 200.00
3		1	Airfare	\$ 500.00	\$ 500.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,750.00

Department:

HUMAN RESOURCES

Fiscal Year:

2019-2020

Account no.:

400048.000

Promotional Activities

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town Employee Dinner	1	Annual Event for Employee Recognition of Excellent Performance	\$ 25,000.00	\$ 25,000.00
2	Town Hall Holiday Lunch	1	Annual Event for All BHI Employees	\$ 6,000.00	\$ 6,000.00
3	Town celebrations - Retirements, birthdays, baby showers and wedding showers, etc.	1		\$ 1,000.00	\$ 1,000.00
4	Team building events	4		\$ 500.00	\$ 2,000.00
5	Funerals, shiva, etc	2		\$ 250.00	\$ 500.00
6	TBHI Employee Health fair	1		\$ 500.00	\$ 500.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 35,000.00

Department:

HUMAN RESOURCES

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Background checks - Mt. Sinai				\$ 1,500.00
2	Background Checks - Daon				\$ 1,200.00
3	Workers Compensation initial visit				\$ 300.00
4	Employee Tuition reimbursement				\$ 10,000.00
5					
6					
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 13,000.00

Department:

HUMAN RESOURCES

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town shirts, caps and visors	10		\$ 30.00	\$ 300.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 300.00

Department:

HUMAN RESOURCES

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town training	1	Ethics, Sexual Harrassment, etc	\$ 1,500.00	\$ 1,500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,500.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Original Budget	Current Year ----- Amended Budget	Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
<b>Dept: 514.0 LEGAL COUNSEL</b>							
400031.000 Professional Services	244,224	163,000	163,000	123,629	204,800	41,800	
<b>LEGAL COUNSEL</b>	<b>244,224</b>	<b>163,000</b>	<b>163,000</b>	<b>123,629</b>	<b>204,800</b>	<b>41,800</b>	-

Department:

LEGAL COUNSEL

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Craig Sherman	12	Represent Council at Regular Meeting, Draft Code Ordinances and Resolutions and Other General Legal Advise	\$ 7,900.00	\$ 94,800.00
2	Sherman & Simone		Special Master, P&Z and Town Litigation Matters		\$ 40,000.00
3	Weis Serota		Labor Matters, Police Contracts, Terminations ect.		\$ 10,000.00
4	Bilzin & Sumberg		Special Land Use Matters		\$ 5,000.00
5	Pekar & Abramson		Construction Related Matters, BHI Contracts		\$ 5,000.00
6	Gray Robinson		Special counsel on telecommunication matters		\$ 50,000.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 204,800.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 6/30/19

Prior

----- Current Year -----

Fund: 001 - GENERAL FUND

Year

Original

Amended

Actual Thru

Estimated

Expenditures

Actual

Budget

Budget

June

Total

Requested

Recommended

Adopted

<b>Dept: 517.0 DEBT SERVICE PAYMENTS</b>									
400071.000	Principal Payments	309,000	324,000	324,000	319,000		\$ 331,000.00		
400072.000	Interest	192,888	183,323	183,323	179,223		\$ 171,963.00		
400073.000	Other Debt Service Costs	-4,444	0	0	1,476		\$ 4,175.00		
<b>DEBT SERVICE PAYMENTS</b>		<b>497,444</b>	<b>507,323</b>	<b>507,323</b>	<b>499,699</b>	<b>0</b>	<b>507,138</b>	<b>0</b>	<b>0</b>

Department:

DEBT SERVICE PAYMENTS

Fiscal Year:

2019-2020

Account no.:

400071.000

Principal Payments

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Principal Payment	1	Scheduled Debt Service 10/1/20 - Refunding andf Impr. Bonds Series 2016	\$ 10,000.00	\$ 10,000.00
2	Principal Payment	1	Scheduled Debt Service 12/1/18 - Promissory Refunding Note Series 2012	\$321,000.00	\$ 321,000.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 331,000.00

Department:

DEBT SERVICE PAYMENTS

Fiscal Year:

2019-2020

Account no.:

400072.000

Interest

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Interest	1	Scheduled Debt Service - 4/1/19 & 10/1/19 - Refunding and Impr. Bond Series 2016	\$ 109,900.00	\$ 109,900.00
2	Interest	1	Scheduled Debt Service - 12/1/18 & 6/1/19 - Series 2012 Promissory Refunding Note	\$ 62,063.00	\$ 62,063.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 171,963.00

Department:

DEBT SERVICE PAYMENTS

Fiscal Year:

2019-2020

Account no.:

400073.000

Other Debt Service costs

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Administrative & Trustee Fees	1	Scheduled Debt Service - Refunding and Impr. Bond Series 2016	\$ 4,175.00	\$ 4,175.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 4,175.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Current Year -----			Actual Thru April	Requested	Increase/(Decrease)	
		Original Budget	Amended Budget				vs. 18/19	Adopted
<b>Dept: 519.0 PUBLIC BUILDINGS</b>								
400031.000 Professional Services	19,250	0	29,150	0	-	-		
400034.000 Other Contractual Services	56,640	90,952	90,952	23,540	158,288	67,336		
400041.000 Communications and Freight	94	0	0	0	-	-		
400043.000 Utility Services	31,328	36,000	36,000	18,247	33,600	(2,400)		
400044.000 Rentals & Leases	0	28,000	28,000	9,540	19,980	(8,020)		
400045.000 Insurance	18,436	18,617	18,617	1,621	18,271	(346)		
400046.000 Repairs & Maintenance	13,818	28,550	28,550	21,763	37,650	9,100		
400049.000 Other Current Charges	438	0	0	3	-	-		
400051.000 Office Supplies	0	0	0	0	-	-		
400052.000 Operating Supplies	9,547	5,500	5,500	4,419	17,300	11,800		
400062.000 Buildings	0	0	0	0	-	-		
400063.000 Improvements (excl. Buildings)	0	0	0	18,975	225,000	225,000		
400064.000 Machinery & Equipment	0	0	0	0	200,000	200,000		
<b>PUBLIC BUILDINGS</b>	<b>149,551</b>	<b>207,619</b>	<b>236,769</b>	<b>98,108</b>	<b>710,089</b>	<b>502,470</b>	<b>-</b>	

Department:

PUBLIC BUILDINGS

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	EMERGENCY COMMUNICATIONS	4	ELEVATOR EMERGENCY PHONE MONITORING	\$252.00	\$ 1,008.00
2	ELEVATOR MAINTENANCE	12	ELEVATOR PREVENTATIVE MAINTENANCE: TOWN HALL	\$ 245.00	\$ 2,940.00
3	AC MAINTENANCE	12	AC PREVENTATIVE MAINTENANCE: TOWN HALL -	\$ 279.00	\$ 3,348.00
4	TOWN HALL COMPLEX CUSTODIAL SERVICES	12	MONTHLY CUSTODIAL SERVICES: TOWN HALL COMPLEX	\$ 3,400.00	\$ 40,800.00
5	AC MAINTENANCE	12	HVAC PREVENTATIVE MAINTENANCE: COMMUNITY CNTR	\$ 391.00	\$ 4,692.00
6	GENERATOR SERVICE, INC.	12	EMERGENCY GENERATOR PREVENTATIVE MAINTENANCE	\$ 200.00	\$ 2,400.00
7	MANDATED TESTING	1	MANDATED FIRE SYSTEM TESTING FOR TOWN HALL	\$ 350.00	\$ 350.00
8	BRIGHTVIEW LANDSCAPING	1	LANDSCAPE REJUVENATION FOR PUBLIC BUILDINGS @ UNIT CONTRACT RATES - TOWN HALL	\$ 20,000.00	\$ 20,000.00
9	QUENCH USA	3	ANNUAL RENEWAL OF WATER DISPENSERS	\$ 500.00	\$ 1,500.00
10	ORKIN	12	PEST, MOSQUITO, AND RODENT CONTROL FOR TOWN HALL/COMMUNITY CENTER	\$ 500.00	\$ 6,000.00
11	<del>CETRIFICATION TESTING</del>	0	<del>TESTING/CERTIFICATION OF FIRE-EXTINGUISHERS IN PUBLIC BUILDINGS</del>	\$ -	\$ -
12	<del>COIT-</del>		<del>AIR DUCT CLEANING</del>		\$ -
13	FUEL TANK CERTIFICATION	1	ANNUAL MANDATED FUEL TANK TESTING & CERTIFICATION	\$ 250.00	\$ 250.00
14	UNITED RENTAL		<del>Backup emergency generator 6 month- rental (June 2018-November 2018) 2- months in FY19 also rental for June 2019 if required</del>		\$ -
15	Consultant for Town Hall Renovation design	1		\$ 75,000.00	\$ 75,000.00
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 158,288.00

Department:

PUBLIC BUILDINGS

Fiscal Year:

2019-2020

Account no.:

400043.000

**Utilities**

No.	Item/Line	Qty	Justification	Unit Cost / Month	Budget
1	TOWN OF BAY HARBOR	12	WATER & SEWER BILLING FOR TOWN BUILDINGS AND IRRIGATION SYSTEMS	\$ 1,500.00	\$ 18,000.00
2	FLORIDA POWER & LIGHT	12	ELECTRIC SERVICE	\$ 1,300.00	\$ 15,600.00
3		0		\$ -	\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 33,600.00

Department:

PUBLIC BUILDINGS

Fiscal Year:

2019-2020

Account no.:

400044.00

**Rentals and Leases**

No.	Item/Line	Qty	Justification	Unit Cost / Month	Budget
1	RENTAL FEE	6	Backup emergency generator rental for Oct/Nov 2019 and 4 month rental (June-November 2020) for hurricane season	\$ 3,330.00	\$ 19,980.00
2		0		\$ -	\$ -
3		0		\$ -	\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 19,980.00

Department:

**PUBLIC BUILDINGS**

Fiscal Year:

**2019-2020**

Account no.:

400046.000

**Repairs & Maintenance**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	GARAGE DOORS	3	REPAIRS TO OVERHEAD GARAGE DOORS AT TOWN HALL ANNEX AND PARKING GARAGE	\$ 500.00	\$ 1,500.00
2	AC SYSTEM REPAIR	1	PARTS/REPAIRS FOR TOWN HALL HVAC	\$ 3,000.00	\$ 3,000.00
3	AC SYSTEM REPAIR	1	PARTS REPAIRS FOR COMM CNTR HVAC	\$ 3,000.00	\$ 3,000.00
4	BACKUP GENERATOR REPAIR	12	PARTS/REPAIRS FOR TOWN HALL EMERGENCY GENERATOR	\$ 200.00	\$ 2,400.00
5	DOORS/LOCKS	1	LOCKSMITH SERVICES	\$ 750.00	\$ 750.00
6	ELECTRICAL/LIGHTING	1	PARTS/REPAIRS FOR ELECTRICAL SYSTEMS	\$ 1,000.00	\$ 1,000.00
7	MECHANICAL ENTRY DOORS	1	MECHANICAL ENRTY DOOR REPAIR	\$ 1,500.00	\$ 1,500.00
8	TOOLS/SUPPLIES	1	PAINT, PLUMBING, MISC. REPAIR ITEMS	\$ 1,500.00	\$ 1,500.00
9	ELEVATOR REPAIR	1	PARTS/REPAIRS/INSPECTIONS FOR TOWN HALL ELEVATORS	\$ 1,200.00	\$ 1,200.00
10	PLUMBING	1	EMERGENCY PLUMBING REPAIRS	\$ 3,500.00	\$ 3,500.00
11	VENDOR (TBD)		NEW CARPET FOR COMPUTER SERVER ROOM AND BUILDING DEPARTMENT		\$ -
12	FUEL PUMP REPAIRS	1	REPAIR OF FUEL PUMPS	\$ 1,200.00	\$ 1,200.00
13	<del>TRI-COUNTY MAINTENANCE</del>		<del>PRESSURE WASH, SEAL COAT, RESTRIPE, AND INSTALL NEW PARKING BLOCKS AT TOWN HALL PARKING LOT</del>		\$ -
14	<del>L COX FLOORING</del>		<del>REPAIRS TO FLOORING IN COMMUNITY CENTER</del>		\$ -
15	EMERGENCY CUSTODIAL SERVICES	12	NON-CONTRACTUAL CUSTODIAL SERVICES FOR EMERGENCY SERVICES/FLOOR STRIPPING & WAXING	\$ 500.00	\$ 6,000.00
16	CETRIFICATION TESTING	1	TESTING/CERTIFICATION OF FIRE EXTINGUISHERS IN PUBLIC BUILDINGS	\$ 900.00	\$ 900.00
17	VENTILATION SYSTEM	1	CLEANING OF AIR DUCTS IN TOWN HALL AND COMMUNITY CENTER	\$ 1,800.00	\$ 1,800.00
18	ANNUAL OPERATING PERMIT	1	DERM ANNUAL OPERATING PERMIT FOR INDUSTRIAL SITE. <b>(LINE 49?)</b>	\$ 900.00	\$ 900.00
19	BUILDING MAINTENANCE	1	PRESSURE CLEAN AND APPLY SEALANT TO STONE PORTION OF TOWN HALL EXTERIOR WALLS	\$ 7,500.00	\$ 7,500.00
<b>Total</b>					<b>\$ 37,650.00</b>

Department:

PUBLIC BUILDINGS

Fiscal Year:

2019-2020

Account no.:

400052.000

<b>Operating Supplies</b>
---------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	DIESEL FUEL	1	OPERATION OF EMERGENCY GENERATOR	\$ 2,500.00	\$ 2,500.00
2	LAMPS & CLEANING SUPPLIES	1	LAMPS FOR INTERIOR LIGHTING/PAPER GOODS/CLEANING SUPPLIES FOR THE COMM CNTR.	\$ 6,500.00	\$ 6,500.00
3	TOOLS & REPAIR ITEMS	1	MISC. TOOLS, FITTINGS, PARTS, PAINT, ETC...	\$ 1,800.00	\$ 1,800.00
4	FILTERS	1	AC SYSTEM BELTS AND FILTERS FOR T.H. AND C.C.	\$ 3,500.00	\$ 3,500.00
5	HEALTH/SAFETY	3	DEFIBRILLATORS FOR COMM.CNTR, TOWN HALL, & P.D.	\$ 1,000.00	\$ 3,000.00
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 17,300.00</b>

Department:

PUBLIC BUILDINGS

Fiscal Year:

2019-2020

Account no.:

400063

<b>Capital Improvements</b>
-----------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town Hall Renovations	1	Flooring for Building Dept, Town Hall Annex, council chambers, 2nd floor conference room and kitchen	\$ 171,500.00	\$ 171,500.00
2		1	Painting of Town Hall interior	\$ 10,000.00	\$ 10,000.00
3	Council Chambers Seating	1		\$ 8,500.00	\$ 8,500.00
4	Public Works locker rooms/break room	1	New flooring, gut and renovate bathroom/doors, new kitchen appliances and lockers	\$ 35,000.00	\$ 35,000.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 225,000.00</b>

Department:

PUBLIC BUILDINGS

Fiscal Year:

2019-2020

Account no.:

400064.000

**Capital Outlays: Equipment**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Town Hall Renovation	1	Office furniture - desks, cabinets, shelving and cubicles	\$200,000.00	\$ 200,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 200,000.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

Prior	----- Current Year -----						
Year	Original	Amended	Actual Thru			Increase/(Decrease)	
Actual	Budget	Budget	April	Requested	vs. 18/19	Adopted	

<b>Dept: 521.0 LAW ENFORCEMENT</b>							
400031.000 Professional Services	17,403	11,000	11,000	8,430	11,840	840	
400034.000 Other Contractual Services	15,063	30,850	30,850	19,731	39,415	8,565	
400040.000 Travel & Per Diem	6,745	9,200	9,200	5,976	11,000	1,800	
400041.000 Communications and Freight	23,653	1,500	1,500	5,343	-	(1,500)	
400044.000 Rentals & Leases	104,855	124,685	124,685	52,758	136,185	11,500	
400045.000 Insurance	38,892	42,046	42,046	18,383	38,232	(3,814)	
400046.000 Repairs & Maintenance	37,434	60,760	60,760	18,573	42,260	(18,500)	
400047.000 Printing & Binding	2,003	3,000	3,000	2,487	5,000	2,000	
400048.000 Promotional Activities	140	1,000	1,000	1,000	1,000	-	
400049.000 Other Current Charges	9,950	9,000	9,000	6,320	11,000	2,000	
400051.000 Office Supplies	0	0	0	255	-	-	
400052.000 Operating Supplies	137,704	160,130	160,130	63,757	138,955	(21,175)	
400054.000 Publications and Training	27,793	18,770	18,770	11,474	24,625	5,855	
400054.111 Publications & Training-2nd \$	0	0	0	175	-	-	
400064.000 Machinery & Equipment	47,293	77,055	271,540	85,557	81,855	4,800	
<b>LAW ENFORCEMENT</b>	<b>468,928</b>	<b>548,996</b>	<b>743,481</b>	<b>300,219</b>	<b>541,367</b>	<b>(7,629)</b>	<b>-</b>

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Transcription Services	1	Criminal/Internal Affairs Investigations	\$ 1,000.00	\$ 1,000.00
2	Polygraph Services	5	Background/Applicants and Criminal Investigations	\$ 200.00	\$ 1,000.00
3	Applicant Physical	3	Recruitment	\$ 400.00	\$ 1,200.00
4	Code Red	1	Public Safety Notification System	\$ 4,800.00	\$ 4,800.00
5	Promotional Services	1	Sergeants Test	\$ 3,000.00	\$ 3,000.00
6	Applicant Psychologicals	3	Recruitment	\$ 280.00	\$ 840.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20	<b>Total</b>				\$ 11,840.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Linx Interface	1	Statewide Data Sharing Software	\$1,500.00	\$ 1,500.00
2	Power DMS	1	CFA Policy/Training Distribution Software	\$ 3,500.00	\$ 3,500.00
3	Tritech RMS	1	Database for Records Management - Laptops / Desktops	\$ 9,800.00	\$ 9,800.00
4	Property and Evidence	1	Management/Inventory Control Software	\$ 1,500.00	\$ 1,500.00
5	Facelogics	1	Video Enhancement and Facial Composite Software	\$ 1,850.00	\$ 1,850.00
6	Vigilant LPR	20	User fee per LPR Location	\$ 400.00	\$ 8,000.00
7	Analytical Crime Mapping	1	Investigative/Intelligence-Led Policing	\$ 3,000.00	\$ 3,000.00
8	E-Notify	1	Court Subpoena Notification	\$ 1,550.00	\$ 1,550.00
9	Florida Pac	1	CFA Software for Tracking Standards	\$ 175.00	\$ 175.00
10	Payroll Software	1	Payroll Software	\$ 3,000.00	\$ 3,000.00
11	Leads Online	1	Investigative Software / Pawn Checks; Stolen Property	\$ 2,000.00	\$ 2,000.00
12	ScreenCloud	6	Notification Software(PD / Town Hall / Community Center - Task Tracker)	\$ 240.00	\$ 1,440.00
13	Power Details	1	Annual license fee	\$ 2,100.00	\$ 2,100.00
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20	<b>Total</b>				\$ 39,415.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Travel and Lodging for Training	1	Per Diem/Lodging for In-service. TASER/ CJIS/CFA/DARE/PROPERTY/FIREARMS	\$ 5,000.00	\$ 5,000.00
2	Explorer Competition	1	Per Diem and Lodging	\$ 2,000.00	\$ 2,000.00
3	Travel for FPCA/IACP	2	Chief Hemingway and Captain Noel	\$ 2,000.00	\$ 4,000.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 11,000.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400044.000

**Rentals & Leases**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Rental cars	1	Strategic/Narcotics Investigations	\$ 1,000.00	\$ 1,000.00
2	2018 Ford F-250	1	High Water Vehicle for Hurricane and Marine	\$ 7,085.00	\$ 7,085.00
3	2016 Ford Police Explorer Vehicle (5 year lease)	9	Fleet Vehicles Currently Under lease	\$ 6,000.00	\$ 54,000.00
4	2015 Ford Police Explorer Vehicle (5 year lease)	3	Fleet Vehicles Currently Under lease	\$ 5,300.00	\$ 15,900.00
5	2017 Ford Police Explorer(2) / (1) Durango Vehicle	3	Fleet Vehicles Currently Under lease	\$ 6,000.00	\$ 18,000.00
6	2018/2019 Vehicles	2	(1) Detective and (1) Admin Vehicle currently under lease	\$ 6,000.00	\$ 12,000.00
7	Copy Machine	12	Monthly lease agreement	\$ 200.00	\$ 2,400.00
8	Replacement Vehicle	1	Replace Veh# 698 (totaled) (48) lease	\$ 6,000.00	\$ 6,000.00
9	2019/2020 FY Vehicle Replacement	3	(2) marked Units (1) Admin (replacing 503)	\$ 6,600.00	\$ 19,800.00
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20	<b>Total</b>				\$ 136,185.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400046.000

**Repairs & Maintenance**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Vehicle Fleet Maintenance	1	Vehicle Fleet and Radios	\$ 28,000.00	\$ 28,000.00
2	Marine Vessel Maintenance	1	Monthly Bottom Clean and Basic Maintenance	\$ 5,000.00	\$ 5,000.00
3	Bicycle	7	Repairs/Maintenance	\$ 80.00	\$ 560.00
4	Vehicle Calibration	22	Mandatory for Speed Enforcement	\$ 100.00	\$ 2,200.00
5	AR-15 / Glock Parts	1	Parts for Armorer	\$ 2,000.00	\$ 2,000.00
6	LPR Maintenance	1	Repairs/Maintenance to LPR system	\$ 3,000.00	\$ 3,000.00
7	RTCFC (Real Time Crime Fighting Center)	1	For repairs to system due to weather/conditions	\$ 1,500.00	\$ 1,500.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 42,260.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400047.000

Printing & Binding

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Business Cards	1	Issued to Citizens	\$ 2,000.00	\$ 2,000.00
2	Warning Citations	1	Traffic Enforcement	\$ 1,200.00	\$ 1,200.00
3	Per copy monthly charges	12	Toshiba	\$ 150.00	\$ 1,800.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 5,000.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400048.000

Promotional Activities

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Awards	1	Officer of the Year	\$ 1,000.00	\$ 1,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,000.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Annual Police Chiefs' Dinner	1	Miami-Dade Association of Chiefs' Police	\$ 4,500.00	\$ 4,500.00
2	LEO Awards	2	Table for Staff and Elected Officials	\$ 1,750.00	\$ 3,500.00
3	Explorer Program expenses	1		\$ 1,500.00	\$ 1,500.00
4	PBA Gala	1	Officer Awards	\$ 1,500.00	\$ 1,500.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 11,000.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400052.000

## Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Informant/C.I. Funds	1	Provides Narcotics Buy Monies and CI Funds to Informants	\$ 1,000.00	\$ 1,000.00
2	Fuel	1	Vehicle and Marine	\$ 77,000.00	\$ 77,000.00
3	Misc. Operating	1	Uniforms/Duty Gear/Equipment per Officer	\$ 25,000.00	\$ 25,000.00
4	Police Explorers	1	Misc. Gear	\$ 2,500.00	\$ 2,500.00
5	Crime Scene Equipment	1	Processing Supplies and Enhancements	\$ 1,000.00	\$ 1,000.00
6	Hurricane Supplies	1	7 Cots/Free Standing Small A/C 700sq'	\$ 1,000.00	\$ 1,000.00
7	Honor Guard	2	Replace Existing Uniforms/New Members	\$ 950.00	\$ 1,900.00
8	Firearm, Training/Duty Ammunition	1	Training and Duty	\$ 9,500.00	\$ 9,500.00
9	Training Equipment	1	Simmunition, and Scenario Based Training/Taser Cartridge / Active Shooter	\$ 6,000.00	\$ 6,000.00
10	Vehicle Tags	3	Confidential Registration	\$ 125.00	\$ 375.00
11	ASP Baton Replacement	3	Year Two of 5 Year Replacement	\$ 200.00	\$ 600.00
12	Field Force Equipment	1	Helmet/Shield/Gas Mask	\$ 5,225.00	\$ 5,225.00
13	Reserve Officer Program	1	Uniforms/Duty Gear/Equipment per Officer	\$ 1,000.00	\$ 1,000.00
14	Community Outreach Programs	10	Coffee/Pizza W COPS, Nat'L Night Out, Bike Rodeo	\$ 380.00	\$ 3,800.00
15	First Aid Training/Equipment	0	Replacement Kits/ Courses	\$ 125.00	\$ -
16	Fire Extenguishers	10	Disposable/Re-Charge per Officer	\$ 45.00	\$ 450.00
17	Flares	5	Case of Flares	\$ 50.00	\$ 250.00
18	Glock Firearm	2	Replacement	\$ 700.00	\$ 1,400.00
19	UltraSonic Gun Cleaner	1	Firearm Cleaning/Maintenance	\$ 500.00	\$ 500.00
20	CCTV/RTCDFD	1	Add capability for sytem use in roll call	\$ 455.00	\$ 455.00
21					
22					
23					\$ -
24	<b>Total</b>				\$ 138,955.00

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400054.000

<b>Publications &amp; Training</b>
------------------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	CFA- Accreditation	1	Training and Programs	\$ 1,750.00	\$ 1,750.00
2	IACP/FPCA/MDCCACP	2	Chief Hemingway and Captain Noel	\$ 2,000.00	\$ 4,000.00
3	State Statute Books	24	Reference Material	\$ 35.00	\$ 840.00
4	ActiveShooter/Property/ Firearms/Rifle Training;	1	High Liability / Mandatory CFA/Certification	\$ 4,000.00	\$ 4,000.00
5	Lexus Nexus	1	Investigative Search Engine	\$ 2,450.00	\$ 2,450.00
6	Clear	1	Investigative Search Engine	\$ 2,760.00	\$ 2,760.00
7	Train-the-Trainer	1	Taser/DARE / leadership/management Training	\$ 4,000.00	\$ 4,000.00
8	CJIS Training	1	To Remain Current with DOJ Audit	\$ 325.00	\$ 325.00
9	FI Law Enforcement Analyst Academy	1	To enhance public safety, identify emerging trends, allocate resources	\$ 4,500.00	\$ 4,500.00
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 24,625.00</b>

Department:

LAW ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400062.000, 400063.000, 400064.000

<b>Capital Outlays: Buildings, Improvements, &amp; Equipment</b>
--

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Taser	3	Current Taser Replacement Program Year 3 of 4	\$ 2,200.00	\$ 6,600.00
2	Vehicle Radio Base System	2	Current Radio Replacement Program Year 3 of 7	\$ 3,600.00	\$ 7,200.00
3	Surveillance Equipment	1	Confidential for Strategic Investigations	\$ 1,000.00	\$ 1,000.00
4	Office Furniture	1	Dispatch Desk/Chairs; DB; Chief; Copy Room	\$ 6,000.00	\$ 6,000.00
5	Rifle Plates	3	Five Year Replacement	\$ 1,800.00	\$ 5,400.00
6	Building Upgrades		Shower/Office/Lockers - MEN's		
7	New Vehicle Emergency Lighting	2	Lights/Sirens/Cages	\$ 7,025.00	\$ 14,050.00
8	Replacement Ballistic Vests	5	5 Year Replacement	\$ 1,600.00	\$ 8,000.00
9	Handheld Radio - Motorola	1	Police Handheld Radios	\$ 3,330.00	\$ 3,330.00
10	Phase 2 - Video Surveillance Cameras	1	Includes Camera/Monitors/Connectivity Parks/School/Gantry	\$ 8,250.00	\$ 8,250.00
11	New Unmarked Lighting	1	Detective Lights / Equipment	\$ 3,500.00	\$ 3,500.00
12	Drone	1	Inspire 2	\$ 3,000.00	\$ 3,000.00
13	Drone Payload		Infrared/Drop capability/Zoom	\$ 2,000.00	\$ -
14	Vehicle Gun Racks	4	Secure rifles in vehicles	\$ 525.00	\$ 2,100.00
15	Patrol Shields	7	Officer Safety/Active Shooter Response	\$ 775.00	\$ 5,425.00
16	Replacement Wheels/Tires	0	(4) New Wheels/Tires for High Water Vehicle	\$ 2,500.00	\$ -
17	Tonneau Cover for F250		Secured Hard Cover for High Water/Patrol Vehicle	\$ 1,100.00	\$ -
18	LPR System	1	Replacement of older heads 5 year plan	\$ 8,000.00	\$ 8,000.00
19					\$ -
20					\$ -
<b>Total</b>					\$ 81,855.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

Prior  
Year  
Actual

----- Current Year -----  
Original      Amended      Actual Thru  
Budget        Budget        April

Requested      Increase/(Decrease)  
vs. 18/19      Adopted

Dept: 524.0 PROTECTIVE INSPECTIONS (BLDG)							
	Prior Year Actual	Original Budget	Amended Budget	Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
400031.000 Professional Services	266,772	270,037	270,037	147,605	300,037	30,000	
400034.000 Other Contractual Services	0	1,000	1,000	0	1,000	-	
400040.000 Travel & Per Diem	0	1,600	1,600	366	1,600	-	
400041.000 Communications and Freight	12,713	11,400	11,400	6,740	5,008	(6,392)	
400044.000 Rentals & Leases	1,243	1,260	1,260	0	4,444	3,184	
400045.000 Insurance	4,879	5,351	5,351	2,269	4,866	(485)	
400046.000 Repairs & Maintenance	2,107	1,500	1,500	0	1,188	(312)	
400047.000 Printing & Binding	289	650	650	48	2,320	1,670	
400049.000 Other Current Charges	164	0	0	0	-	-	
400052.000 Operating Supplies	569	1,000	1,000	0	-	(1,000)	
400054.000 Publications and Training	758	1,555	1,555	535	1,605	50	
400064.000 Machinery & Equipment	0	0	0	0	-	-	
<b>PROTECTIVE INSPECTIONS (BLDG)</b>	<b>289,494</b>	<b>295,353</b>	<b>295,353</b>	<b>157,563</b>	<b>322,068</b>	<b>26,715</b>	<b>-</b>

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Professional Services for Michael Miller Planning Associates		Town Planner review of New Construction and Renovations.		\$ 162,500.00
2			Comp Plan Amendments		\$ -
3	Delmar Building Inspections		Building Plans Examiner and Inspector		\$ 137,537.04
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 300,037.04

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Electronic Imaging Services		Scan original plans to digital @\$1.10 per page		\$ 1,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,000.00

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	30th Annual Florida Association of Code Enforcement - Ayanidys		Travel Expenses. Accomadation, fuel and food.		\$ 600.00
2	Bldg Official Association Annual Conference Orlando - Dale				\$ 900.00
3	South Florida Building Official Conference - Dale				\$ 100.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,600.00

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400041.000

**Communications & Freight**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Basic Communication Functions		Verizon Wireless 2 phones (Building Official and Office) \$60.00x12=\$720.00		
2					\$ -
3			Earthlink - Office Phone		\$ 4,408.00
4					\$ -
5	Air Card		\$20 a month x 12 = \$240.00		\$ -
6					\$ -
7	FEDEX - DRC/P&Z		\$50 a month x 12 = \$600.00		\$ 600.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 5,008.00

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Laser Color Copier	12	12 months x \$148.80 = \$1,785.60/ 2 = \$892.80	\$ 74.40	\$ 892.80
2	Oversized Plan Scanner/Printer	12	12 months at \$295.96	\$ 295.96	\$ 3,551.52
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 4,444.32

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400046.000

Repairs & Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Copy charges		\$125.00 x 12 = \$1,500.00	\$ 125.00	\$ -
2	Scanner Maintenance Agreement	12	12 months at \$99 per month	\$ 99.00	\$ 1,188.00
3	Recycled Bond Paper		4 sets roll 36"x150'	\$ 140.00	\$ -
4					\$ -
5	I moved #1 & 3 to printing and binding account # 400047				\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,188.00

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400047.000

<b>Printing &amp; Binding</b>
-------------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Re-printing of existng brochures, business cards and letterhead	1		\$ 250.00	\$ 250.00
2	Notice of Violations				\$ -
3	Stop Work Notices	1		\$ 150.00	\$ 150.00
4	Labels for Final Inspections				\$ -
5	Hurricane Notices				\$ -
6	Copy charges	12	\$125.00 x 12 = \$1,500.00	\$ 125.00	\$ 1,500.00
7	Recycled Bond Paper	3	4 sets roll 36"x150'	\$ 140.00	\$ 420.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 2,320.00</b>

Department:

PROTECTIVE INSPECTIONS (BLDG)

Fiscal Year:

2019-2020

Account no.:

400054.000

<b>Publications &amp; Training</b>
------------------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Annual Membership	1	International Code Council, S. Florida Bldg Official Association	\$ 125.00	\$ 125.00
2	Seminars	1	BOAF Annual Seminar, S. Florida Bldg Code (Re-Certification)	\$ 395.00	\$ 395.00
3	Annual Membership	1	Florida Association of Code Enforcement	\$ 50.00	\$ 50.00
4	29th Annual FACE Conference	1	Florida Association of Code Enforcement	\$ 425.00	\$ 425.00
5	Annual Membership	1	Miami-Dade Code Compliance	\$ 30.00	\$ 30.00
6	FI Dept Professional Regulation	1	Class A General Contractor Renewal	\$ 60.00	\$ 60.00
7	Broward County BD Comm	1	Class A General Contractor Renewal	\$ 120.00	\$ 120.00
8	National Flood Plain Manager	1	Recertification CFM	\$ 50.00	\$ 50.00
9	South Florida Bldg Code Conf	1	Recertification Building Official	\$ 150.00	\$ 150.00
10	Dept of Business & Prof Reg	1	Bldg Official	\$ 50.00	\$ 50.00
11		1	Plans Examiner	\$ 50.00	\$ 50.00
12		1	Structural Inspector	\$ 50.00	\$ 50.00
13		1	Roofing Inspector	\$ 50.00	\$ 50.00
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 1,605.00</b>

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior Year Actual	----- Current Year -----		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
		Original Budget	Amended Budget				
<b>Dept: 524.5 CODE ENFORCEMENT</b>							
400031.000 Professional Services	3,856	4,000	4,000	0	-	(4,000)	
400032.000 Accounting & Auditing	0	0	0	0	-	-	
400040.000 Travel & Per Diem	5,537	3,450	3,450	0	4,900	1,450	
400041.000 Communications and Freight	4,679	4,812	4,812	1,546	-	(4,812)	
400044.000 Rentals & Leases	0	0	0	0	-	-	
400045.000 Insurance	697	764	764	324	695	(69)	
400046.000 Repairs & Maintenance	4,044	3,620	3,620	59	5,300	1,680	
400047.000 Printing & Binding	429	850	850	90	1,350	500	
400049.000 Other Current Charges	266	550	550	18	-	(550)	
400052.000 Operating Supplies	5,895	4,400	4,400	987	6,100	1,700	
400054.000 Publications and Training	3,184	2,090	2,090	1,205	2,895	805	
400064.000 Machinery & Equipment	0	0	0	0	-	-	
<b>CODE ENFORCEMENT</b>	<b>28,587</b>	<b>24,536</b>	<b>24,536</b>	<b>4,229</b>	<b>21,240</b>	<b>(3,296)</b>	<b>-</b>

Department:

CODE ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	transportation reimbursement for two officers and director	1	Professional Development	\$ 1,500.00	\$ 1,500.00
2	Lodging for FACE Conference	2	average government rate for 4 days/2 officers	\$ 1,200.00	\$ 2,400.00
3	Per diem	1	various meals/authorized expenses	\$ 1,000.00	\$ 1,000.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 4,900.00

Department:

CODE ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400046.000

<b>Repairs &amp; Maintenance</b>
----------------------------------

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	fleet maintenance, car wash services for 2 vehicles	30	Car washing, cleaning; once monthly per vehicle	\$ 15.00	\$ 450.00
2	fleet maintenance, preventative main	9	routine services	\$ 50.00	\$ 450.00
3	other maintenance for vehicles	1	presumed repairs not on warranty, veh # 180	\$ 1,000.00	\$ 1,000.00
4	Vehicle 622 Additional PM	1	Tires, balance and align	\$ 1,000.00	\$ 1,000.00
5	lawn seervices to properties (We Cut)	1	subject to eventual reimbursement through liens	\$ 2,400.00	\$ 2,400.00
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 5,300.00

Department:

CODE ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400047.000

Printing & Binding

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Re-print of existing brochures	1		\$ 750.00	\$ 750.00
2	signs, hardware, installation	10		\$ 50.00	\$ 500.00
3	business cards, letterheads, other p	1		\$ 100.00	\$ 100.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,350.00

Department:

CODE ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	clerical materials for posting notices	1	stakes, tape, etc.	\$ 100.00	\$ 100.00
2	fuel for department vehicles	3	includes two officers, director vehicles	\$ 1,200.00	\$ 3,600.00
3					\$ -
4	uniforms, includes shoes	2	repair or replace worn uniforms for two officers, includes shoes	\$ 1,200.00	\$ 2,400.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 6,100.00

Department:

CODE ENFORCEMENT

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	FACE membership	3	Florida Association of Code Enforcement memberships	\$ 35.00	\$ 105.00
2					
3	Seminars/Training	3	Continuing education training (Local)	\$ 600.00	\$ 1,800.00
4	FACE conference registration	2	Florida Association of Code Enforcement conference	\$ 495.00	\$ 990.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,895.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

Prior	----- Current Year -----						
Year	Original	Amended	Actual Thru			Increase/(Decrease)	
Actual	Budget	Budget	April	Requested	vs. 18/19	Adopted	

<b>Dept: 529.0 OTHER PUBLIC SAFETY</b>							
400034.000 Other Contractual Services	-	-	-	-	-	-	
400049.000 Other Current Charges	454	500	500	114	500	-	
400052.000 Operating Supplies	1,600	2,880	2,880	-	2,980	100	
<b>OTHER PUBLIC SAFETY</b>	<b>2,054</b>	<b>3,380</b>	<b>3,380</b>	<b>114</b>	<b>3,480</b>	<b>100</b>	<b>-</b>

Department:

OTHER PUBLIC SAFETY

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Medical Testing / Background Check of New Applicants	1	New hire clearance requirements	\$ 500.00	\$ 500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 500.00

Department:

OTHER PUBLIC SAFETY

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Uniforms, Safety Equipment	1	Replace or repair worn equipment	\$ 2,880.00	\$ 2,880.00
2	Annual Breakfast	1	Employee appreciation annual event	\$ 150.00	\$ 100.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,980.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior	----- Current Year -----			Requested	Increase/(Decrease) vs. 18/19	Adopted
	Year Actual	Original Budget	Amended Budget	Actual Thru April			
<b>Dept: 541.0 STREETS &amp; PARKWAYS</b>							
400031.000 Professional Services	96,250	0	0	0	1,500	1,500	
400034.000 Other Contractual Services	0	212,400	0	0	213,240	840	
400034.333 Hurricane Irma Expenses	6,610	0	0	0	-	-	
400040.000 Travel & Per Diem	606	2,600	2,600	690	2,600	-	
400041.000 Communications and Freight	7,467	3,600	3,600	1,823	3,480	(120)	
400043.000 Utility Services	95,925	80,000	80,000	36,939	67,500	(12,500)	
400044.000 Rentals & Leases	735	5,000	5,000	3,840	15,340	10,340	
400045.000 Insurance	6,273	6,880	6,880	2,917	6,256	(624)	
400046.000 Repairs & Maintenance	46,921	40,900	40,900	10,835	42,400	1,500	
400047.000 Printing & Binding	269	0	0	201	-	-	
400049.000 Other Current Charges	572	525	525	60	35	(490)	
400052.000 Operating Supplies	44,443	34,620	34,620	14,249	39,970	5,350	
400054.000 Publications and Training	3,740	5,150	5,150	4,528	4,850	(300)	
400063.000 Improvements (excl. Buildings)	61,800	190,000	415,000	165,007	95,000	(95,000)	
<b>STREETS &amp; PARKWAYS</b>	<b>371,611</b>	<b>581,675</b>	<b>594,275</b>	<b>241,089</b>	<b>492,171</b>	<b>(89,504)</b>	<b>-</b>

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	New Engineering contract draft	1	20% of \$7,500	\$ 1,500.00	\$ 1,500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,500.00

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	BRIGHTVIEW LANDSCAPE SERVICES	12	MONTHLY MAINTENANCE FOR LANDSCAPING/IRRIGATION SERVICES	\$ 11,250.00	\$ 135,000.00
2	BRIGHTVIEW LANDSCAPE SERVICES	1	LANDSCAPING: UPGRADES & REPLACEMENT OF PLANT MATERIAL; IRRIGATION REPAIRS; ADDITIONAL CONTRACTED SERVICES	\$ 75,000.00	\$ 75,000.00
3	CINCINNATTI TIME SYSTEMS	12	TIMECLOCK MANAGEMENT SOFTWARE FEE FOR STREET DEPT PERSONNEL	\$ 20.00	\$ 240.00
4	DLT SOLUTIONS	1	ANNUAL RENEW OF AUTOCAD LICENSE FEE & ADDITIONAL LICENSE	\$ 600.00	\$ 600.00
5	EMPLOYEE UNIFORMS	12	UNIFORMS & LAUNDERING SERVICES	\$ 200.00	\$ 2,400.00
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 213,240.00

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	STAFF TRAINING	1	PER DIEM EXPENSES FOR TRAINING	\$ 2,000.00	\$ 2,000.00
2	FLORIDA PUBLIC WORKS EXPO	4	ATTEND THE FLORIDA PUBLIC WORKS EXPO	\$ 150.00	\$ 600.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,600.00

Department: STREETS & PARKWAYS Fiscal Year: 2019-2020

Account no.: 400041.000

**Communications & Freight**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	EARTHLINK BUSINESS	12	LANDLINE PHONE SERVICE	\$ 210.00	\$ 2,520.00
2	FEDEX/UPS	12	SHIPPING COSTS	\$ 80.00	\$ 960.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,480.00

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400043.000

Utility Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TOWN OF BHI	12	BILLING FOR WATER SERVICE FOR IRRIGATION FOR N PASSIVE PARK AND N SIDE OF W ISLAND AND IRRIGATION OF 92ND ST PARK AND S SIDE OF SE ISLAND IRRIGATION	\$ 1,250.00	\$ 15,000.00
2	FLORIDA POWER & LIGHT	12	BILLING FOR ELECTRIC SERVICE TO TOWN-OWNED STREET LIGHTS AND VARIOUS IRRIGATION TIMERS	\$ 4,375.00	\$ 52,500.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 67,500.00

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	MOT PLANS	1	RENTAL OF MESSAGE BOARDS FOR EMERGENCY/UNPLANNED WORK	\$ 6,000.00	\$ 6,000.00
2	UNITED RENTALS	1	RENTAL OF LIFTS, SAWS, GRINDERS, ETC...	\$ 2,500.00	\$ 2,500.00
3	ENTERPRISE FLEET MGT.	1	MONTHLY LEASE PAYMENT FOR F150 Truck	\$ 6,840.00	\$ 6,840.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 15,340.00

Department:

STREETS &amp; PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400046.000

## Repairs &amp; Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	ADA REPAIRS TO CURBS/SIDEWALKS	1	COMPLIANCE WITH ADA	\$ -	\$ -
2	VARIOUS CONTRACTORS	1	REPAIRS TO ROADWAYS REQUIRING EXCAVATION	\$ 10,000.00	\$ 10,000.00
3	AUTO PARTS	1	MINOR VEHICLE PARTS	\$ 1,200.00	\$ 1,200.00
4	ELECTRICAL REPAIR	1	CAPACITORS, STARTERS, BALASTS, TRANSFORMERS TO STREET LIGHT REPAIR	\$ 2,500.00	\$ 2,500.00
5	PRO PET/DOGGIE POT	1	REPAIR PARTS FOR DOG STATIONS	\$ 2,500.00	\$ 2,500.00
6	VEHICLE 623	1	OIL CHANGES/MINOR REPAIRS	\$ 500.00	\$ 500.00
7	VEHICLE 624	1	OIL CHANGES/MINOR REPAIRS	\$ 500.00	\$ 500.00
8	VEHICLE 625	1	OIL CHANGES/MINOR REPAIRS	\$ 500.00	\$ 500.00
9	VARIOUS VENDORS	12	REPAIR SERVICES FOR FUEL PUMPS, SMALL ENGINES, ETC...	\$ 100.00	\$ 1,200.00
10	REPAIR PARTS	12	MISC PARTS AND REPAIR ITEMS	\$ 100.00	\$ 1,200.00
11	VARIOUS CONTRACTORS	1	REPAIRS TO DRIVEWAYS & STREET CUTS	\$ 5,000.00	\$ 5,000.00
12	POTHOLE PATCHING/ROADWAY REPAIRS	4	COLD MIX, BAGGED ASPHALT FOR ROADWAY PATCHING (PER PALLET)	\$ 875.00	\$ 3,500.00
13	REPAIRS TO METALS	1	SMALL WELDING REPAIRS	\$ 1,200.00	\$ 1,200.00
14	SPILL CONTROL	1	DEODORIZERS/ INDUSTRIAL SOLVENTS	\$ 600.00	\$ 600.00
15	SIGNS	6	REPAIR/REPLACEMENT OF REGULATORY/INFORMATIONAL STREET SIGNS	\$ 300.00	\$ 1,800.00
16	TESTING	3	DENSITY TESTING FOR ROADWAY REPAIRS REQUIRING EXCAVATION	\$ 300.00	\$ 900.00
17	BEE REMOVAL	6	REMOVAL OF BEES FROM TOWN ROW	\$ 300.00	\$ 1,800.00
19	GREEN PATH PAINT	1	GREEN PATH MAINTENANCE	\$ 7,500.00	\$ 7,500.00
20	VALVE LOCATION & ADJUST	0	LOCATING BURIED VALVES AND ADJUST	\$ 1,000.00	\$ _____
<b>Total</b>					\$ 42,400.00

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1					\$ -
2	State of FL - Dept of Environmental Protection	1	Annual registration for unleaded fuel tank	\$ 35.00	\$ 35.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 35.00

Department:

STREETS &amp; PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400052.000

## Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	GAS/DIESEL/CNG	12	FUEL FOR VEHICLES & EQUIPMENT	\$ 700.00	\$ 8,400.00
2	EMPLOYEE UNIFORMS	0	UNIFORMS & LAUNDERING SERVICES	<del>\$ 100.00</del>	\$ -
3	HOME DEPOT/OTHER	12	TOOLS, MOTORIZED IMPLEMENTS, TRASH BAGS, CLEANERS, PARTS & FITTINGS, ETC...	\$ 325.00	\$ 3,900.00
4	BNJ NOBLE	1	WORK SHIRTS FOR PUBLIC WORKS DIRECTOR	\$ 320.00	\$ 320.00
5	SAFETY	1	SAFETY GLASSES, LEATHER GLOVES, RUBBER GLOVES, REFLECTIVE VESTS, LIFTING BELTS, EARPLUGS, SAFETY SHOE ALLOWENCE	\$ 5,000.00	\$ 5,000.00
6	QUALITY CHEMICAL	1	CAR/TRUCK WASH/DEGREASERS; ACIDS/GRAFFITTI REMOVER; LAMPS FOR STREET LIGHTING	\$ 1,800.00	\$ 1,800.00
7	BOBS LAWNMOWER	1	TWO-STROKE MIXING OIL/ SMALL ENGINE REPAIR/NEW CHAINSAWS & MISC EQ.	\$ 1,200.00	\$ 1,200.00
8	MIAMI CORDAGE	4	REPLACEMENT OF HEAVY GAUGE WIRING TO SUPPORT SHADE SAILS		\$ -
9	TRAFFIC CONTROL	1	ORANGE CONES, BARRICADES, CONSTRUCTION SIGNAGE, LANE MARKERS, RUMBLE STRIPS	\$ 4,500.00	\$ 4,500.00
10	VARIOUS VENDORS (MY PARKING SIGNS, ECONOSIGN, SIGNARAMA)	1	STREET SIGNAGE	\$ 750.00	\$ 750.00
11	REFUSE BAGS: DOG STATIONS	12	DOG STATION REFUSE BAGS, CAN LINERS, NEW STATIONS/REPAIR PARTS	\$ 550.00	\$ 6,600.00
12	STREETLIGHTS	12	REPLENISH INVENTORY OF <b>PLASTIC</b> GLOBES FOR TOWN OWNED STREET LIGHTS ON W ISLAND	\$ 400.00	\$ 4,800.00
13	STREETLIGHTS	6	REPLENISH INVENTORY OF <b>GLASS</b> GLOBES FOR TOWN OWNED STREET LIGHTS ON W ISLAND	\$ 450.00	\$ 2,700.00
20					\$ -
<b>Total</b>					\$ 39,970.00

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	MOT TRAINING	1	BASIC AND ADVANCED MOT TRAINING FOR PW DEPT	\$ 1,250.00	\$ 1,250.00
2	APPLICATION AND FEES FOR PUBLIC WORKS DIR APWA ACCREDITATION	1	TRAINING COURSES FOR PW DIRECTOR AND ADMIN ASSIST.	\$ 850.00	\$ 850.00
3	APWA	1	MEMBERSHIP FEES FOR TOWN ENGINEER, PW DIR, PW FOREMAN, AND WATER AND SEWER FOREMAN	\$ 750.00	\$ 750.00
4	TOWN ENGINEER TRAINING	2	TOWN ENGINEER PROFESSIONAL ENGINEER LICENSE CEU'S	\$ 1,000.00	\$ 2,000.00
5		0		\$ -	\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 4,850.00

Department:

STREETS & PARKWAYS

Fiscal Year:

2019-2020

Account no.:

400063.000

Capital - Improvements

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	STREETLIGHTS	1	RETROFIT TOWN OWNED STREETLIGHTS ON WEST ISLAND W/LED LAMPS (COST FOR KITS ONLY, TOWN ELECTRICIAN WILL INSTALL)	\$ 75,000.00	\$ 75,000.00
2	ADA improvements	1	Curb cuts	\$ 20,000.00	\$ 20,000.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 95,000.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Prior ----- Current Year -----

Fund: 001 - GENERAL FUND

Year Original Amended Actual Thru Estimated

Expenditures

Actual

Budget

Budget

April

Total

Requested

Recommended

Adopted

Dept: 544.0 PUBLIC TRANSIT								
	Actual	Original Budget	Amended Budget	Actual Thru April	Estimated Total	Requested	Recommended	Adopted
400034.000 Other Contractual Services	82,030	110,000	110,000	41,066		\$ 150,000.00		
400052.000 Operating Supplies	8,024	12,000	12,000	3,204		\$ 8,000.00		
<b>PUBLIC TRANSIT</b>	<b>90,054</b>	<b>122,000</b>	<b>122,000</b>	<b>44,270</b>		<b>158,000</b>	<b>0</b>	<b>0</b>

Department:

PUBLIC TRANSIT

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
Montl	Transit Service	1	Contract will be bid out in FY 2019-20. An increase in hourly rates is expected. Town is exploring partnership with Bal Harbour and Surfside to provide on demand service.	\$ 150,000.00	\$ 150,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 150,000.00

Department:

PUBLIC TRANSIT

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
Montl	Fuel	1	Town provided fuel (One of the options being explored by staff would utilize electric vehicles. If this option is selected, fuel costs would be eliminated.	\$ 8,000.00	\$ 8,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 8,000.00

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 001 - GENERAL FUND

Expenditures

	Prior	Current Year		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
	Year Actual	Original Budget	Amended Budget				
<b>Dept: 572.0 PARKS &amp; RECREATION</b>							
400031.000 Professional Services	0	0	0	0	-	-	
400034.000 Other Contractual Services	48,247	38,750	38,750	6,704	15,100	(23,650)	
400040.000 Travel & Per Diem	0	930	930	0	1,274	344	
400041.000 Communications and Freight	15,180	4,800	4,800	5,757	-	(4,800)	
400043.000 Utility Services	31,940	30,060	30,060	21,377	32,000	1,940	
400044.000 Rentals & Leases	2,776	3,200	3,200	1,347	6,200	3,000	
400045.000 Insurance	14,042	11,325	11,325	3,241	13,402	2,077	
400046.000 Repairs & Maintenance	29,603	23,200	23,200	16,635	18,200	(5,000)	
400047.000 Printing & Binding	0	0	0	232	7,500	7,500	
400048.000 Promotional Activities	0	4,000	4,000	0	-	(4,000)	
400049.000 Other Current Charges	380,340	427,050	427,050	289,089	160,420	(266,630)	
400049.AFT Other Current Charges - Aftercare	0	0	0	0	164,380	164,380	
400049.SMC Other Current Charges - Summer Camp	0	0	0	0	43,000	43,000	
400049.EVT Other Current Charges - Town Events	0	0	0	0	141,600	141,600	
400052.000 Operating Supplies	19,704	1,200	1,200	7,116	2,000	800	
400054.000 Publications and Training	0	0	0	161	2,605	2,605	
400063.000 Improvements (excl. Buildings)	8,800	0	0	1,058	6,000	6,000	
400064.000 Machinery & Equipment	0	0	0	0		-	
400065.000 Construction in Progress	53,800	0	127,200	117,946	-	-	
400091.600 Transfer to Reserves	0	65,000	65,000	0	65,000	-	
<b>PARKS &amp; RECREATION</b>	<b>604,432</b>	<b>609,515</b>	<b>736,715</b>	<b>470,663</b>	<b>678,681</b>	<b>69,166</b>	<b>-</b>

Department: PARKS & RECREATION

Fiscal Year: 2019-2020

Account no.: 400034.000

**Other Contractual Services**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Orkin Pest Control		MOSQUITO TREATMENT FOR FIVE PUBLIC PARKS		\$ 12,000.00
2	CARTMAN COMMERCIAL SERVICES		AND ANNUAL SANDING OF BRICK PAVERS AT 92ND ST PARK		\$ 2,500.00
3	CINCINATTI TIME SYSTEMS		SOFTWARE FEE FOR P&R PERSONNEL		\$ 600.00
4					
5					
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
<b>Total</b>					\$ 15,100.00

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1					
2	FRPA Conference	4	Hotel	\$ 200.00	\$ 800.00
3	FRPA Conference	2	Transportation	\$ 136.88	\$ 273.76
4	FRPA Conference	4	Meals	\$ 50.00	\$ 200.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,273.76

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400043.000

Utility Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TOWN OF BHI		WATER BILLING FOR 98TH STREET PARK & N SIDE E ISLAND IRRIGATION & 92ND ST PARK POTABLE WATER	\$ 1,666.67	\$ 20,000.00
2	FLORIDA POWER & LIGHT		ELETRIC SERVICE BILLING FOR TENNIS COURTS/98TH ST PARK/92ND ST PARK, & EMPTY LOT SERVICE POINT AT 1165 KC	\$ 1,000.00	\$ 12,000.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -

<b>Total</b>				\$	32,000.00
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Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Toshiba		Copier for the Community Center		\$ 2,700.00
2	UNITED RENTALS	1	MAN LIFT FOR CHANGING LIGHTS AT TENNIS COURT	\$ 3,500.00	\$ 3,500.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 6,200.00

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400046.000

Repairs & Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Tot Lot Repairs	1	Repairs to the Tot Lot	\$ 1,000.00	\$ 1,000.00
2	Torres Fencing	1	Repairs to the Fencing in all parks	\$ 2,000.00	\$ 2,000.00
3	Painting	1	Tot Lot Pavillon	\$ 500.00	\$ 500.00
4	92nd Street	1	Repairs to rubberized surface, sod, and pavers and exercise equipment	\$ 2,500.00	\$ 2,500.00
5	98th Street	1	Repairs to rubberized surface, sod, and pavers and exercise equipment	\$ 2,500.00	\$ 2,500.00
6	98th Street Park	1	Repairs & Maintenance of the 98th Street park - Plumbing	\$ 2,000.00	\$ 2,000.00
7	HOME DEPOT	12	PAINT, LUMBER, FASTENERS, MISC. PARTS FOR REPAIRS TO PARKS	\$ 150.00	\$ 1,800.00
8	CHANEY LOCKSMITH	1	LOCKSMITH SERVICES FOR DOOR/ENTRY GATE REPAIR AT TOWN PARKS	\$ 500.00	\$ 500.00
9	WORLD ELECTRIC	1	ELECTRICAL PARTS FOR REPAIR OF OUTLETS/SERVICE POINTS IN TOWN PARKS	\$ 1,000.00	\$ 1,000.00
10	VARIOUS VENDORS	1	REPAIR PARTS AND LABOR FOR PLAYGROUND EQUIPMENT	\$ 1,200.00	\$ 1,200.00
11	BREMEN SAIL	1	REPAIR OF PLAYGROUND SHADES	\$ 1,200.00	\$ 1,200.00
12	95th Street Park	1	Maintenance, pressure washing	\$ 2,000.00	\$ 2,000.00
13					
14					
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 18,200.00

Department: PARKS & RECREATION

Fiscal Year: 2019-2020

Account no.: 400047.000

**Printing and Binding**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Brochures		Program Brochures		\$ 6,500.00
2	Copy Charges	1		\$ 1,000.00	\$ 1,000.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 7,500.00

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400049.000

**Other Current Charges - Programming**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Movies		8 Movies, 1 per month plus Concession		\$ 5,400.00
2	Storytime		16 Storytime Sessions		\$ 3,600.00
3	Seniors on the Go		12 Trips, 1 per month including free trip for residents		\$ 4,100.00
4	Miami Shores Pool		Annual Fee		\$ 50,000.00
5	New Program		Any New Program. Cost is recovered in registration fee		\$ 8,000.00
6			<b>Community Center Programs</b>		
7	Youth Program		Yoga Kids		\$ 2,140.00
8	Youth Program		Children's Piano		\$ 2,000.00
9	Youth Program		Little Sprouts		\$ 3,380.00
10	Youth Program		Sticky Fingers		\$ 3,120.00
11	Youth Program		Saturday Tutoring		\$ 4,160.00
12	Youth Program		Pee Wee Soccer		\$ 5,000.00
13	Youth Program		Youth Yoga		\$ 3,120.00
14	Adult Program		Adult Yoga		\$ 5,280.00
15	Adult Program		Everyone Yoga		\$ 2,640.00
16	Adult Program		Zumba		\$ 3,840.00
17	Adult Program		Adult Yoga		\$ 2,640.00
18	Adult Program		Adult Yoga		\$ 2,640.00
19	Adult Program		Spanish Classes		\$ 11,440.00
20	Adult Program		English Classes		\$ 11,440.00
21	Senior Program		Senior Game Day and Social		\$ 720.00
22	Senior Program		Gentle Yoga		\$ 5,720.00
23	Senior Program		Morning Tai-Chi		\$ 11,040.00

24	Senior Program		Evening Tai-Chi		
25	Senior Program		Senior Computer Class		
26	Senior Program		Classical Music Appreciation		
27	Senior Program		New Program		\$ 3,000.00
28	Adult Program		New Program		\$ 3,000.00
29	Youth Program		New Program		\$ 3,000.00
30					
31					\$ -
32					\$ -
<b>Total</b>					\$ 160,420.00

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges - Aftercare

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Awards Program				\$ 6,000.00
2	Trophies for Award Ceremony				\$ 2,000.00
3	Aftercare		September to May. Cost is recovered in registration fee.		
4	Dance		Uniforms, Competitions and Bus Service		\$ 7,500.00
5	Cheerleading		Uniforms, Competitions and Bus Service		\$ 7,500.00
6	Basketball		Uniforms, League Fees and Bus Service		\$ 6,000.00
7	Flag Football		Uniforms, League Fees and Bus Service		\$ 4,000.00
8	Kung Fu Fitness		Uniform and Instructor		\$ 2,500.00
9	Soccer		Uniform, Competition, Instructor		\$ 50,000.00
10	Volleyball		Uniforms, League Fees and Bus Service		\$ 3,000.00
11	Art		Instructor Fee		\$ 10,800.00
12	French Beginners		Instructor Fee		\$ 7,200.00
13	Spanish Beginners		Instructor Fee		\$ 2,880.00
14	Portuguese		Instructor Fee		\$ 9,000.00
15	Tutoring		Instructor Fee		\$ 23,000.00
16	Kind Club		Instructor Fee		\$ 5,000.00
17	Chorus		Instructor Fee and Uniform		\$ 3,800.00
18	All Sports Equipment				\$ 2,000.00
19	Garden Club		Instructor Fee and Equipment Fee		\$ 7,000.00
20	Any New Program				\$ 5,200.00
<b>Total</b>					<b>\$ 164,380.00</b>

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges - Summer Camp

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Summer Camp		From June to August. Cost is recovered in registration fee		\$ 35,500.00
2	Winter Camp		Winter Break (2 Weeks) Cost is recovered in registration fee		\$ 5,000.00
3	Spring Camp		Spring Break (1 Week) Cost is recovered in registration fee		\$ 2,500.00
4					\$ -
5					\$ -
					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 43,000.00

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges - Town Events

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Picnic		Annual Picnic by the Broad Family		\$ 20,000.00
2	9/11 event				\$ 1,100.00
3	Veterans Day Celebrations				\$ 5,000.00
4	5K/10K Run & Walk		Funding for the race organization and supplies		\$ 15,000.00
5	Snow Day				\$ 20,000.00
	Spring Egg Hunt				\$ 3,000.00
7	Halloween Parade				\$ 5,500.00
8	Car Show				\$ 2,000.00
9	Bay Harbor Islands concert series		8 Concerts (Once per month - October through May)		\$ 70,000.00
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 141,600.00

Department: PARKS & RECREATION

Fiscal Year: 2019-2020

Account no.: 400052.000

**Operating Supplies**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Tables for the Community Center	5			\$ 2,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,000.00

Department:

PARKS & RECREATION

Fiscal Year:

2019-2020

Account no.:

400054

Publications and Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	FRPA Membership	1	Includes 3 memberships		\$ 350.00
2	FRPA Conference	1	Registration fee	\$ 400.00	\$ 400.00
3	NRPA Membership	1	Director of Parks and Rec		\$ 175.00
4	CPR training	8		\$ 85.00	\$ 680.00
5	Staff training	1	On-site training (suicide prevention, bullying)	\$ 1,000.00	\$ 1,000.00
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,605.00



# BUDGET DETAIL

## 2019-2020



# WATER FUND

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 403 - WATER FUND

Expenditures

	Prior	Current Year			Requested	Increase/(Decrease) vs. 18/19	Adopted
	Year Actual	Original Budget	Amended Budget	Actual Thru April			
<b>Dept: 533.0 WATER</b>							
400031.000 Professional Services	3,065	3,400	3,400	0	13,075	9,675	
400032.000 Accounting & Auditing	4,780	4,920	4,920	4,920	5,000	80	
400034.000 Other Contractual Services	28,669	35,288	35,288	10,698	11,846	(23,442)	
400034.100 Water Purchases	574,297	575,000	575,000	219,466	528,000	(47,000)	
400040.000 Travel & Per Diem	852	500	500	123	750	250	
400041.000 Communications and Freight	660	500	500	67	500	-	
400043.000 Utility Services	0	0	0	47	-	-	
400044.000 Rentals & Leases	3,971	2,000	2,000	2,011	2,000	-	
400045.000 Insurance	14,674	17,987	17,987	7,627	16,356	(1,631)	
400046.000 Repairs & Maintenance	24,218	17,300	17,300	12,755	40,050	22,750	
400047.000 Printing & Binding	745	1,000	1,000	486	1,000	-	
400049.000 Other Current Charges	8,434	240	240	3,760	24,680	24,440	
400052.000 Operating Supplies	44,666	37,150	37,150	5,229	21,960	(15,190)	
400054.000 Publications and Training	5,064	2,250	2,250	360	2,490	240	
400063.000 Improvements (excl. Buildings)	0	0	0	0	5,000	5,000	
400064.000 Machinery & Equipment	0	0	0	37,146	-	-	
400065.000 Construction in Progress	0	0	0	0	-	-	
400066.000 COMPUTER SOFTWARE	0	20,250	20,250	5,497	-	(20,250)	
<b>WATER</b>	<b>714,095</b>	<b>717,785</b>	<b>717,785</b>	<b>310,192</b>	<b>672,707</b>	<b>(45,078)</b>	<b>-</b>

Department: WATER Fiscal Year: 2019-2020

Account no.: 400031.000

**Professional Services**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	CALVIN GIORDANO & ASSOC.	1	UPDATES TO WATER GIS	\$ 825.00	\$ 825.00
2	Tyler Technologies	1	Training and travel costs for ERP implementation for Tyler staff - (WATER FUND PORTION is \$5,000 * 15%)	\$ 750.00	\$ 750.00
3	WATER LEAK DETECTION	1	TO IDENTIFY LEAKS IN TOWN'S WATER SYSTEM	\$ 10,000.00	\$ 10,000.00
4	New Engineering contract draft	1	20% of \$7,500	\$ 1,500.00	\$ 1,500.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 13,075.00</b>

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400034.000

**Other Contractual Services**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Miami Dade Water and Sewer		Water Quality Testing	\$ 950.00	\$ -
2	Florida Department of Health		Bacteriological Testing (BAC T)	\$ 850.00	\$ -
3	Tyler Technologies	1	Fund Balance Water Billing	\$ 3,000.00	\$ 3,000.00
4	Florida Spectrum		ANNUAL THM AND HAA5 TESTING AND ECOLI TESTING FOR PBWN	\$ 1,850.00	\$ -
5	ESRI	1	1/2 OF ANNUAL RENEWAL FEE FOR WEB-BASED HOSTING OF TOWN'S GIS	\$ 1,250.00	\$ 1,250.00
6	<del>LEAK DETECTION (TO 46)</del>		<del>ANNUAL LEAK DETECTION SURVEY</del>		\$ -
7	CINCINNATTI TIME SYSTEMS	12	TIMECLOCK MANAGEMENT SOFTWARE FEE FOR P&R PERSONNEL	\$ 8.00	\$ 96.00
8	<del>SUNSHINE ONE CALL (TO 49)</del>		<del>FEES FOR SUNSHINE UNDERGROUND-UTILITY LOCATION CALL-IN SERVICES</del>		\$ -
9	Tyler Technologies		Maintenance agreement/technical support for ERP/accounting software (General Ledger, Accounts Payable, Payroll, Utility Billing) Water Fund portion is \$14,905 * 25%		\$ -
10	Server Upgrade for new ERP		Water fund portion of the server upgrade related to Town's new ERP (\$6,000 * 15%)		\$ -
11	<del>Master Meter</del>	4	<del>Annual Maintenance</del>		\$ -
12	Master Meter	1	HARMONY FIXED ANNUAL SUPPORT & MAINTENANCE	\$ 7,500.00	\$ 7,500.00
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 11,846.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400034.100

**Water Purchases**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Miami Dade Water and Sewer	12	Water Purchase	\$44,000.00	\$ 528,000.00
2				\$ -	\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 528,000.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TRAVEL	1	PER DIEM HOTEL, FOOD, MILEAGE TO ATTEND THE FLORIDA PUBLIC WORKS EXPO	\$ 750.00	\$ 750.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 750.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications & Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	FEDEX/UPS/OTHERS	2	WATER METERS/PARTS SHIPPING	\$ 250.00	\$ 500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 500.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	EQUIPMENT	1	EQUIPMENT RENTAL FOR REPAIR WORK	\$ 2,000.00	\$ 2,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,000.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400046.000

**Repairs & Maintenance**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	PAINT	1	Paint for valve box covers, fire hydrants	\$ 500.00	\$ 500.00
2	PARTS/TOOLS	1	PARTS/TOOLS FOR WATER-RELATED REPAIRS	\$ 2,400.00	\$ 2,400.00
3	Chucks Backhoe Service	4	Water Main repairs	\$ 850.00	\$ 3,400.00
4	FIRE HYDRANTS	0	REPLACE BROKEN/DAMAGED FIRE-HYDRANTS	\$ -	\$ -
5	VEHICLE 615	1	OIL CHANGES/ MINOR REPAIRS	\$ 750.00	\$ 750.00
6	PIPE/FITTINGS	1	REPAIR PARTS FOR WATER FOR WATER SERVICES AND WATER MAIN REPAIRS	\$ 5,000.00	\$ 5,000.00
7	WILLIE THE BEE MAN	4	REMOVAL OF BEE HIVES FROM WATER METER BOXES	\$ 400.00	\$ 1,600.00
8	ATC	1	DENSITY TESTING FOR ROADWAY REPAIRS RESULTING FROM WATER MAIN REPAIRS	\$ 700.00	\$ 700.00
9	WATER LEAK DETECTION		TO IDENTIFY LEAKS IN TOWN'S WATER SYSTEM	\$ 10,000.00	\$ -
10	VALVE ADJUSTMENT	4	FIND AND ADJUST BURIED WATER VALVES	\$ 1,000.00	\$ 4,000.00
11	WATER MAIN REPAIR	4	WATER MAIN BREAKS REPAIRED BY OUTSIDE CONTRACTORS	\$ 5,000.00	\$ 20,000.00
12	ASPHALT REPAIR	2	BAGGED ASPHALT FOR ROADWAY REPAIRS AROUND METER BOXES	\$ 850.00	\$ 1,700.00
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 40,050.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400047.000

**Printing & Binding**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Printing Systems	2	Customer Quality Reports	\$ 500.00	\$ 1,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,000.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400049.000

**Other Current Charges**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	MT. SINAI/CONCENTRA	1	VACCINATIONS/DRUG TESTING/MINOR MEDICAL TREATMENT	\$ 120.00	\$ 120.00
2	MEMBERSHIPS	4	MEMEBRSHIP FEES FOR THE Florida Water and Pollution Control Operators Association: D. ARMSTRONG; R, DANIEL; G. GRIMSLEY; E. STEWART, C. KEARSON	\$ 30.00	\$ 120.00
3	FL DEPT OF HEALTH	1	WATER SYSTEM LICENSE RENEWAL	\$ 750.00	\$ 750.00
4	SUBSHINE ONE CALL	12	FEES FOR SUNSHINE UNDERGROUND UTILITY LOCATION CALL-IN SERVICES	\$ 20.00	\$ 240.00
5	Miami Dade Water and Sewer	12	Water Quality Testing	\$ 950.00	\$ 11,400.00
6	Florida Department of Health	12	Bacteriological Testing (BAC T)	\$ 850.00	\$ 10,200.00
7	Florida Spectrum	1	ANNUAL THM AND HAA5 TESTING AND ECOLI TESTING FOR PBWN	\$ 1,850.00	\$ 1,850.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 24,680.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400052.000

**Operating Supplies**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Safety	1	Personal Protective Equipment; Safety shoes; hats; safety glasses, shoes, etc...	\$ 1,000.00	\$ 1,000.00
2	Uniforms	12	Employee Uniforms Rental and Cleaning	\$ 100.00	\$ 1,200.00
3	Marking paint	12	Paint for marking underground utilities	\$ 50.00	\$ 600.00
4	Gas/Diesel	12	Fuel for vehicle 615	\$ 130.00	\$ 1,560.00
5	Plumbing Supplies	12	Plumbing parts and fittings for inventory	\$ 300.00	\$ 3,600.00
6	Small water meters/registers	10	Replace worn/broken 1" - 1 1/2" water meters	\$ 500.00	\$ 5,000.00
7	Large water meters	2	Replace worn/broken 2", 3", or 4" water meters	\$ 3,000.00	\$ 6,000.00
8	Meter boxes	15	Water meter boxes for field replacement	\$ 200.00	\$ 3,000.00
9	GENERAL ASPHALT (TO 46)		COLD MIX, BAGGED ASPHALT FOR REPAIRING ROADWAYS AFTER MINOR WATER SERVICE LEAKS		\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 21,960.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TRAINING	1	CEU TRAINING FOR WATER DISTRIBUTION LICENSE HOLDERS & MISC. STAFF STRAINING	\$ 1,250.00	\$ 1,250.00
2	TRAINING	1	WATER DISTRIBUTION LEVEL 2 CERTIFICATION COURSE	\$ 500.00	\$ 500.00
3	TRAINING	1	WATER DISTRIBUTION LEVEL 3 CERTIFICATION COURSE	\$ 500.00	\$ 500.00
4	FWPCOA Membership	4	Doug, Randy, Errol and Grant	\$ 60.00	\$ 240.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,490.00

Department:

WATER

Fiscal Year:

2019-2020

Account no.:

400062.000, 400063.000, 400064.000

**Capital Outlays: Buildings, Improvements, & Equipment**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TRACTOR		COMBINATION BACKHOE/LOADER/FORK-LIFT FOR INSTALLING WATER METERS- AND REPAIRING WATER LEAKS AND MAIN BREAKS		\$ -
2	Tyler Technologies		Implementation of new ERP System - Water Fund Portion (\$95,000 * 15%)		\$ -
3	ERP Implementation Consultant		Part time consultant (20 hours per week for 25 weeks). Water fund portion is \$40,000* 15%)		\$ -
4	LEAK DETECTION-	0	TO IDENTIFY LEAKS IN TOWN'S WATER-SYSTEM	\$ 10,000.00	\$ -
5	FIRE HYDRANTS	2	REPLACE BROKEN/DAMAGED FIRE HYDRANTS	\$ 2,500.00	\$ 5,000.00
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 5,000.00

# BUDGET DETAIL

## 2019-2020



### SEWER FUND

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 402 - SEWER FUND

Expenditures

	Prior	Current Year			Requested	Increase/(Decrease) vs. 18/19	Adopted
	Year Actual	Original Budget	Amended Budget	Actual Thru April			
<b>Dept: 535.0 SEWER</b>							
400031.000 Professional Services	4,200	10,000	10,000	0	8,475	(1,525)	
400032.000 Accounting & Auditing	6,573	7,380	7,380	7,307	7,500	120	
400034.000 Other Contractual Services	8,800	8,515	8,515	2,472	6,818	(1,697)	
400034.200 Sewage Disposal	790,311	726,000	726,000	400,765	828,000	102,000	
400040.000 Travel & Per Diem	0	0	0	0	750	750	
400041.000 Communications and Freight	2,510	2,940	2,940	915	3,120	180	
400043.000 Utility Services	49,460	50,100	50,100	19,694	39,000	(11,100)	
400044.000 Rentals & Leases	1,949	3,600	3,600	4,194	13,400	9,800	
400045.000 Insurance	22,012	26,981	26,981	11,440	24,534	(2,447)	
400046.000 Repairs & Maintenance	35,799	62,200	62,200	48,813	84,900	22,700	
400047.000 Printing & Binding	0	0	0	108	-	-	
400049.000 Other Current Charges	308	540	540	112	240	(300)	
400052.000 Operating Supplies	21,455	25,430	25,430	14,354	26,450	1,020	
400054.000 Publications and Training	149	0	0	0	400	400	
400063.000 Improvements (excl. Buildings)	0	267,500	545,105	71,550	258,000	(9,500)	
400066.000 COMPUTER SOFTWARE	0	31,050	31,050	8,380	-	(31,050)	
<b>SEWER</b>	<b>943,526</b>	<b>1,222,236</b>	<b>1,499,841</b>	<b>590,104</b>	<b>1,301,587</b>	<b>79,351</b>	<b>-</b>

Department: SEWER Fiscal Year: 2019-2020

Account no.: 400031.000

**Professional Services**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	CALVIN GIORDANO & ASSOC.	1	UPDATES TO SEWER GIS	\$ 825.00	\$ 825.00
2	HAZEN AND SAWYER	1	PLAN OF COMPLIANCE ANNUAL REPORT	\$ 5,000.00	\$ 5,000.00
3	Tyler Technologies	1	Training and travel costs for ERP implementation for Tyler staff - (SEWER FUND PORTION is \$5000 * 23%)	\$ 1,150.00	\$ 1,150.00
4	New Engineering contract draft	1	20% of \$7,500	\$ 1,500.00	\$ 1,500.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 8,475.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Cincinnati Time Systems	12	Employee Time Management	\$ 4.00	\$ 48.00
2	AIR COMPRESSORS	12	Annual Service Contract	\$ 435.00	\$ 5,220.00
3	CALIBRATION	1	Calibration of Sewer Flow Meter	\$ 300.00	\$ 300.00
4	ESRI (GIS)	1	1/2 OF ANNUAL RENEWAL FEE FOR WEB-BASED HOSTING OF TOWN'S GIS	\$ 1,250.00	\$ 1,250.00
5	UNIFIRST (TO MLINE 52)		UNIFORM RENTAL & CLEANING		\$ -
6	Server Upgrade for new ERP		Sewer fund portion of the server upgrade related to Town's new ERP (\$6,000 * 23%)		\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
<b>Total</b>					\$ 6,818.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400034.200

Sewage Disposal

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	CITY OF MIAMI BEACH	12	SEWAGE DISPOSAL	\$ 69,000.00	\$ 828,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 828,000.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TRAINING		PW-DIRECTOR ATTENDANCE OF MOD III- APWA PUBLIC WORKS ISTITUTE		\$ -
2	TRAVEL	1	PER DIEM HOTEL, FOOD, MILEAGE TO ATTEND THE FLORIDA PUBLIC WORKS EXPO	\$ 750.00	\$ 750.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 750.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications & Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	AT&T	12	MONTHLY PHONE COST FOR SPMP TELEMETRY DATA (SENSAPHONE)	\$ 135.00	\$ 1,620.00
2	VARIOUS	1	SHIPPING FOR SPARE PARTS	\$ 1,500.00	\$ 1,500.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,120.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400043.000

Utility Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	FLORIDA POWER & LIGHT	12	ELECTRIC BILLING FOR MAIN SEWER PUMPS/COMPRESSORS	\$ 3,250.00	\$ 39,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 39,000.00

Department: SEWER Fiscal Year: 2019-2020

Account no.: 400044.000

**Rentals & Leases**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	UNITED RENTALS	1	EXCAVATORS/ GENERATORS/COMPRESSORS	\$ 5,000.00	\$ 5,000.00
2	Replace Sewer Van	12	Lease	\$ 700.00	\$ 8,400.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 13,400.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400046.000

**Repairs & Maintenance**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	VARIOUS	12	PLUMBING ITEMS FOR REPAIR	\$ 500.00	\$ 6,000.00
2	AIR COMPRESSORS	12	REPAIRS TO MAIN AIR COMPRESSORS	\$ 300.00	\$ 3,600.00
3	JET/VACUUM CLEANING BY OUTSIDE CONTRACTOR	1	CLEANING WET WELL (3X)/CLEANING GRAVITY SEWER MAINS(1X)/MISC CLEANING FOR CLOGS	\$ 26,000.00	\$ 26,000.00
4	ELECTRICAL	12	ELECTRICAL REPAIR PARTS FOR PUMPS/COMPRESSORS	\$ 100.00	\$ 1,200.00
5	BACKHOE RENTAL W/OPERATOR	4	Excavation for Repairs	\$ 850.00	\$ 3,400.00
6	MAIN SEWER PUMP REPAIR	1	Repairs to Submersible pumps	\$ 10,000.00	\$ 10,000.00
7	ATC	2	Density Testing for Sewer Point Repairs	\$ 350.00	\$ 700.00
8	SEWER MAIN REPAIR	4	SEWER MAIN/LATERAL POINT REPAIRS BY OUTSIDE CONTRACTORS	\$ 5,000.00	\$ 20,000.00
9	Man Hole covers	0		\$ 250.00	\$ -
10	Carter Pump	4	REPAIR PARTS FOR PNEUMATIC LIFT STATIONS	\$ 1,250.00	\$ 5,000.00
11					\$ -
12	ASPHALT REPAIR	3	Asphalt Restoration associated with point repairs	\$ 1,000.00	\$ 3,000.00
13	WELDING SERVICES	6	Retooling pneumatic station check valves	\$ 200.00	\$ 1,200.00
14	SCREWS, BOLTS, FASTENERS	12	REPAIR OF SANITARY LIFT STATIONS	\$ 100.00	\$ 1,200.00
15	VENDOR TBD	1	REPAIR OF SEWER LATERAL CAMERA	\$ 1,800.00	\$ 1,800.00
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 83,100.00</b>

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400046.183

Repairs & Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	VEHICLE REPAIR/MAINTENANCE	3	REPAIRS/MAINTENANCE TO VEHICLE 183	\$ 600.00	\$ 1,800.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,800.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	SUNSHINE ONE CALL	12	FEES FOR UNDERGROUND UTILITY LOCATES & CALL-INS AND NOTIFICATIONS	\$ 20.00	\$ 240.00
2	MT SINAI MEDICAL/CONCENTRA		VACCINATOINS/DRUG TESTING/MINOR MEDICAL SERVICES	\$ 120.00	\$ -
3	MEMBERSHIP DUES		FWPCOA FOR STEWART, GRIMSLEY, KEARSON	\$ 60.00	\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 240.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	UNIFORMS	1	UNIFORM RENTAL AND LAUNDERING	\$ 1,000.00	\$ 1,000.00
2	INVENTORY PARTS	12	PLUMBING SUPPLIES FOR INVENTORY	\$ 200.00	\$ 2,400.00
3	PAINT	1	MARKING PAINT FOR UNDERGROUND UTILITY LOCATES	\$ 400.00	\$ 400.00
4	PIPES/FITTINGS	12	PLUMBING PIPES/VALVES/FITTINGS FOR INVENTORY	\$ 200.00	\$ 2,400.00
5	Gas/Diesel	1	FUEL FOR VEHICLE 183 AND PORTABLE GENERATORS/PUMPS/COMPRESSORS	\$ 5,500.00	\$ 5,500.00
6	SAFETY	1	PERSONAL PROTECTIVE EQUIPMENT/SAFETY SHOES	\$ 2,500.00	\$ 2,500.00
7	CLEANING	1	SHOP RAGS FOR CLEANING	\$ 200.00	\$ 200.00
8	CARTER PUMP	1	REPAIR PARTS FOR INVENTORY	\$ 10,000.00	\$ 10,000.00
9	HAND/POWER TOOLS	1	MISC. HAND AND POWER TOOLS	\$ 1,200.00	\$ 1,200.00
10	ASPHALT	1	COLD MIX, BAGGED ASPHALT FOR REPAIRING ROADWAY AFTER SMALL SEWER LATERAL REPAIRS	\$ 850.00	\$ 850.00
11	SEWER MANHOLE LIDS	0	REPLACE SEWER MANHOLE LIDS	\$ 320.00	\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					<b>\$ 26,450.00</b>

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TRAINING	2	TRAINING FOR SEWER FOREMAN AND CREW	\$200.00	\$ 400.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 400.00

Department:

SEWER

Fiscal Year:

2019-2020

Account no.:

400063.000

Capital - Improvements

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Lateral Lining	1	CONTINUE T-LINER INSTALLATION	\$250,000.00	\$ 250,000.00
2	CARTER PUMP		REFURBISH SANITARY LIFT STATION		\$ -
3	FORCE MAIN		REPLACE SANITARY SEWER FORCE MAIN FROM LIFT STATION B (96TH/BVT) TO WATERWAY BRIDGE	\$200,000.00	\$ -
4	SEWER MANHOLE LIDS	25	REPLACE SEWER MANHOLE LIDS	\$ 320.00	\$ 8,000.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 258,000.00

# BUDGET DETAIL

## 2019-2020



# PARKING FUND

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 404 - PARKING FUND

Expenditures

Prior	----- Current Year -----						
Year	Original	Amended	Actual Thru			Increase/(Decrease)	
Actual	Budget	Budget	April	Requested		vs. 18/19	Adopted

<b>Dept: 545.0 PARKING</b>							
400031.000 Professional Services	0	1,000	1,000	0	250	(750)	
400032.000 Accounting & Auditing	2,988	2,460	2,460	2,534	2,500	40	
400034.000 Other Contractual Services	8,764	16,100	16,100	9,031	13,800	(2,300)	
400041.000 Communications and Freight	18,589	18,850	18,850	8,518	22,200	3,350	
400043.000 Utility Services	26,042	23,940	23,940	10,696	24,000	60	
400044.000 Rentals & Leases	15,860	15,860	15,860	7,930	23,060	7,200	
400045.000 Insurance	7,338	8,994	8,994	3,813	8,178	(816)	
400046.000 Repairs & Maintenance	7,448	22,350	22,350	7,830	19,990	(2,360)	
400047.000 Printing & Binding	4,084	8,000	8,000	4,092	4,000	(4,000)	
400049.000 Other Current Charges	27,999	28,150	28,150	22,122	31,850	3,700	
400052.000 Operating Supplies	19,805	7,750	7,750	1,986	8,030	280	
400063.000 Improvements (excl. Buildings)	0	185,000	185,000	10,922	135,500	(49,500)	
400064.000 Machinery & Equipment	0	0	0	856	-	-	
400066.000 COMPUTER SOFTWARE	0	6,750	6,750	1,822	-	(6,750)	
<b>PARKING</b>	<b>138,917</b>	<b>345,204</b>	<b>345,204</b>	<b>92,152</b>	<b>293,358</b>	<b>(51,846)</b>	<b>-</b>

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Tyler Technologies	1	Training and travel costs for ERP implementation for Tyler staff - (PARKING FUND PORTION is \$5,000 * 5%)	\$ 250.00	\$ 250.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 250.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1					\$ -
4	COMPUTER SERVER		CONTRACT SERVICES FOR SERVER MAINTENANCE/REPAIR		\$ -
5	OTIS ELEVATOR	1	ELEVATOR PREVENTATIVE MAINTENANCE	\$ 8,650.00	\$ 8,650.00
6					\$ -
7	ENGINEERING SYSTEMS TECHNOLOGY	1	MONITORING/TESTING/CERTIFICATION	\$ 1,850.00	\$ 1,850.00
8	OTIS ELEVATOR		ANNUAL MANDATED INSPECTION OF ELEVATORS FOR SAFETY CERT.	\$ -	\$ -
9					\$ -
10	PREVENTATIVE MAINTENANCE	1	NEW SERVICE CONTRACT TO MAINTIAN 7 SPLIT UNIT AIR CONDITIONERS	\$ 3,300.00	\$ 3,300.00
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 13,800.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications & Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	AT &T	0	PARKING METER COMMUNICATIONS	\$ 5,500.00	\$ -
2	VERIZON WIRELESS		CELL PHONE SERVICE/HOT SPOT & REPAIR OR REPLACE EQUIPMENT		\$ -
3	PARKEON	1	MASTER METER COMMUNICATION SERVICES	\$ 8,400.00	\$ 8,400.00
4	PARKEON	12	PARKFOLIO LEVEL 3 MONTHLY CHARGES	\$ 1,150.00	\$ 13,800.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 22,200.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400043.000

Utility Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TOBHI	12	WATER/SEWER	\$ 125.00	\$ 1,500.00
2	FPL	12	POWER	\$ 1,875.00	\$ 22,500.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 24,000.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400044.000

Rentals & Leases

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	BAY HARBOR EXECUTIVE OFFICES	1	ROW USE / N SERVICE ROAD	\$ 6,710.00	\$ 6,710.00
2	HIPPO LAND	1	LEASE PAYMENTS	\$ 9,150.00	\$ 9,150.00
3	MANLIFT	2	CHANGE/REPAIR LIGHTING ON TOP FLOOR OF PARKING GARAGE	\$ 350.00	\$ 700.00
4	ENTERPRISE (REPLACES VEH 909)	1	FORD ESCAPE - YEAR ONE OF FIVE, ON DUTY VEHICLE	\$ 6,500.00	\$ 6,500.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 23,060.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400046.000

## Repairs &amp; Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	HOME DEPOT	1	METER MAINTENANCE EQUIPMENT, MISC. REPAIR FITTINGS/PAINT /BAGGED CONCRETE	\$ 1,000.00	\$ 1,000.00
2	CONTRACT REPAIR SERVICES	1	GARAGE SERVER MAINTENANCE	\$ 3,500.00	\$ 3,500.00
3	VEHICLE REPAIR	1	REPAIRS & PM VEHICLE 909	\$ 1,250.00	\$ 1,250.00
4	MASTER METER MAINTENANCE/REPAIR	1	GARAGE PARKING MACHINE REPAIRS	\$ 1,500.00	\$ 1,500.00
5	ENGINEERING SYSTEMS TECHNOLOGY	1	SERVICE CALLS/REPAIRS TO FIRE MONITORING SYSTEM	\$ 750.00	\$ 750.00
6	ELEVATOR SOLUTIONS	1	ELEVATOR SHAFT CLEANING	\$ 3,250.00	\$ 3,250.00
7	WORLD ELECTRIC	1	MISC. ELECTRIC REPAIR PARTS AT PARKING GARAGE	\$ 600.00	\$ 600.00
8	SPLIT AC UNITS	1	REPAIR OF EXISTING SPLIT AC UNITS	\$ 4,500.00	\$ 4,500.00
9	SAFETY DEVICE SUPPLIER	4	BARRICADES TO REPLACE DAMAGED BARRICADES IN THE SCHOOL ZONE	\$ 150.00	\$ 600.00
10	GRAPHICS FOR SCHOOL ZONE	4	GRAPHICS INSERTED ONTO THE TYPE II BARRICADE FOR SCHOOL ZONE	\$ 75.00	\$ 300.00
11	VEHICLE CAR WASH	12	CAR WASH SERVICES	\$ 20.00	\$ 240.00
12	VARIOUS SUPPLIERS	5	BATTERIES FOR MASTER METER MAINTENANCE	\$ 500.00	\$ 2,500.00
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
<b>Total</b>					\$ 19,990.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400047.000

Printing & Binding

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	PARKING TICKETS, BUSINESS CARDS	1	NEW PARKING CITATIONS SUPPLIED BY COUNTY)	\$ 4,000.00	\$ 4,000.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 4,000.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	COIN COLLECTION & PROCESSION	1	TRANSPORT SERVICES OF COINS TO BANK	\$ 400.00	\$ 400.00
2	KC PROPERTY LLC	1	TAX / ROW N SERVICE ROAD	\$ 3,750.00	\$ 3,750.00
3	HIPPO LAND	1	PROPERTY TAX	\$ 12,000.00	\$ 12,000.00
4	BAY HARBOR EXEC OFFICES	1	PROPERTY TAX	\$ 11,000.00	\$ 11,000.00
5	MIAMI DADE FIRE RESCUE	1	GARAGE FIRE SYSTEM INSPECTION SERVICES	\$ 1,100.00	\$ 1,100.00
6	DILO FIRE SPRINKLER	1	ANNUAL FIRE SPRINKLER TESTING AND CERTIFICATION	\$ 500.00	\$ 500.00
7	OTIS ELEVATOR	1	ANNUAL MANDATED INSPECTION OF ELEVATORS FOR SAFETY CERT.	\$ 2,350.00	\$ 2,350.00
8	MANDATED CERTIFICATION	1	RECERTIFICATION OF FIRE EXTINGUISHERS IN PARKING GARAGE	\$ 750.00	\$ 750.00
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 31,850.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	FUEL FOR VEH 909	12		\$ 140.00	\$ 1,680.00
2	INFORMATIONAL SIGNAGE	1	INFORMATIONAL & SAFETY SIGNAGE/POST/FASTENERS/FITTINGS	\$ 750.00	\$ 750.00
3			<del>GARAGE FIRE EXTINGUISHER- MAINTENANCE</del>		\$ -
4	SERVER MAINTENANCE	1	BATTERY BACKUP	\$ 4,000.00	\$ 4,000.00
5	FLOURESCENT LIGHTS	1	GARAGE LIGHTING UPKEEP/REPLACEMENT COSTS	\$ 500.00	\$ 500.00
6	UNIFORMS	1	REPLACE WORN UNIFORMS/SHOES	\$ 300.00	\$ 300.00
7	<del>PRESSURE CLEANING</del>	12	<del>STEAM PRESSURE CLEANING AT- ELEVATOR LANDINGS</del>		\$ -
8	WEATHER TECH MAT FOR VEHICLE	1		\$ 800.00	\$ 800.00
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 8,030.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications and Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Training for enforcement officer	1		\$ 500.00	\$ 500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 500.00

Department:

PARKING

Fiscal Year:

2019-2020

Account no.:

400063.000

Capital - Improvements

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1					\$ -
2	RE-SURFACE 92 ST PARKING LOT		DESIGN SERVICES, MILL/RESURFACE LOT, REPLACE ENTRY, REMOVE/REPLACE CAR STOPS & SIGNAGE, STRIPING/NUMBERING	\$ 55,000.00	\$ -
3	REMOVE ALL SINGLE HEAD METERS FROM MUNICIPALITY	1	PROGRESSION TO CASHLESS PARKING PROGRAM	\$ 5,000.00	\$ 5,000.00
4	OUTSIDE CONTRACTOR	1	INSTALL PROTECTIVE COATING ON TOP FLOOR OF PARKING GARAGE TO PRESERVE NEW EXPANSION JOINT MATERIAL	\$ 70,000.00	\$ 100,000.00
5	INSTALLATION OF PbP SIGNAGE	1	PAINTED U CHANNEL POSTS PLACED IN ALL AREAS REQUIRED	\$ 3,000.00	\$ 3,000.00
6	NEW SPLIT UNIT AC	1	REPLACEMENT OF ONE SPLIT UNIT AC (REPLACING ONE PER YEAR, AS NEEDED)	\$ 7,500.00	\$ 7,500.00
7	LIGHTING	1	FIXTURES WITH LED FOR PARKING GARAGE (PHASE II)	\$ 20,000.00	\$ 20,000.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					
15					
16					
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 135,500.00

# BUDGET DETAIL

## 2019-2020



# SOLID WASTE FUND

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 405 - SOLID WASTE FUND

Expenditures

	Prior	Current Year		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
	Year Actual	Original Budget	Amended Budget				
<b>Dept: 534.0 SOLID WASTE</b>							
400031.000 Professional Services	0	1,000	1,000	0	250	(750)	
400032.000 Accounting & Auditing	2,988	2,460	2,460	2,533	2,500	40	
400034.000 Other Contractual Services	0	1,300	1,300	0	1,000	(300)	
400034.300 SW Disposal Fees-Reg Pickup	641,589	651,534	651,534	329,440	678,600	27,066	
400034.350 SW Disposal Fees-Bus Regular	0	0	0	0	-	-	
400034.400 SW Disposal Fees-Daily Pickup	68,177	80,040	80,040	38,267	80,040	-	
400045.000 Insurance	0	0	0	0	-	-	
400046.000 Repairs & Maintenance	0	500	500	0	500	-	
400049.000 Other Current Charges	806	850	850	806	850	-	
400052.000 Operating Supplies	3,710	3,965	3,965	3,876	2,000	(1,965)	
400064.000 Machinery & Equipment	0	0	0	0	-	-	
400066.000 COMPUTER SOFTWARE	0	6,750	6,750	1,822	-	(6,750)	
<b>SOLID WASTE</b>	<b>717,270</b>	<b>748,399</b>	<b>748,399</b>	<b>376,744</b>	<b>765,740</b>	<b>17,341</b>	<b>-</b>

Department:

SOLID WASTE

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Tyler Technologies	1	Training and travel costs for ERP implementation for Tyler staff - (Solid Waste Fund Portion is \$5,000 * 5%)	\$ 250.00	\$ 250.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 250.00

Department:

SOLID WASTE

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Miami - Dade County	1	Tipping fees for Town vehicles (none YTD 2019)	\$ 1,000.00	\$ 1,000.00
2	World Waste	12	Residential pick up	\$ 55,711.16	\$ 668,533.92
3	World Waste	6	CPI Adjustment on above: 6 months at \$55711.16 * 45% * 2%	\$ 501.40	\$ 3,008.40
4	World Waste	1	Tipping fee Adjustment	\$ 7,057.48	\$ 7,057.48
5	World Waste	12	Regular Commercial Pick up - 3 times per week	\$ 330.00	\$ 3,960.00
6	World Waste	12	Daily and Custom Container size	\$ 6,340.00	\$ 76,080.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 759,639.80

Department:

SOLID WASTE

Fiscal Year:

2019-2020

Account no.:

400046.000

Repairs and Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Maintenance	1	SW Vehicles/equipment	\$ 500.00	\$ 500.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 500.00

Department:

SOLID WASTE

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Miami-Dade County	1	Dumping Permit	\$ 850.00	\$ 850.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 850.00

Department:

SOLID WASTE

Fiscal Year:

2019-2020

Account no.:

400052.000

Solid Waste Fund

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1					\$ -
2	95 Gallon Toters	1	Last purchases made in March 2011, Jan 2014 and March 2018	\$ 2,000.00	\$ 2,000.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 2,000.00

# BUDGET DETAIL

## 2019-2020



# CAUSEWAY FUND

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 401 - CAUSEWAY FUND

Expenditures

	Prior	Current Year		Actual Thru April	Requested	Increase/(Decrease) vs. 18/19	Adopted
	Year Actual	Original Budget	Amended Budget				
<b>Dept: 541.5 CAUSEWAY OPERATIONS</b>							
400031.000 Professional Services	147,768	187,000	187,000	34,053	132,750	(54,250)	
400032.000 Accounting & Auditing	20,913	21,525	21,525	21,526	21,875	350	
400034.000 Other Contractual Services	268,903	312,212	345,012	164,808	342,802	30,590	
400040.000 Travel & Per Diem	0	0	0	0	1,300	1,300	
400041.000 Communications and Freight	32,356	27,004	27,004	1,316	27,004	-	
400043.000 Utility Services	50,950	50,000	50,000	35,084	50,600	600	
400044.000 Rentals & Leases	56,837	81,200	81,200	61,877	115,300	34,100	
400045.000 Insurance	230,251	230,518	230,518	121,256	198,614	(31,904)	
400046.000 Repairs & Maintenance	66,554	85,000	85,000	26,148	96,450	11,450	
400046.572 Repairs & Maintenance #572	1,135	0	0	846	-	-	
400049.000 Other Current Charges	671	120	120	198	-	(120)	
400052.000 Operating Supplies	45,131	33,350	33,350	15,963	29,825	(3,525)	
400054.000 Publications and Training					1,250		
400063.000 Improvements (excl. Buildings)	0	750,000	782,295	10,000	1,125,000	375,000	
400064.000 Machinery & Equipment	0	54,500	54,500	3,535	-	54,500	
400066.000 COMPUTER SOFTWARE	0	33,750	33,750	9,109	-	(33,750)	
<b>CAUSEWAY OPERATIONS</b>	<b>921,469</b>	<b>1,866,179</b>	<b>1,931,274</b>	<b>505,719</b>	<b>2,142,770</b>	<b>275,341</b>	<b>-</b>

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Lobbyist		Assist Grant Writing for Causeway & Bridge Improvements		\$ -
2	Engineering report and services	1	Annual Bridge Inspection Report and services for continued maintenance of all BHI bridges	\$ 50,000.00	\$ 50,000.00
3	Toll Management Services	4	Transcore Equipment Maintenance and Emergency Response Contract	\$ 18,750.00	\$ 75,000.00
4	Tyler Technologies	1	Training and travel costs for ERP implementation for Tyler staff - (Causeway Fund Portion is \$5000 * 25%)	\$ 1,250.00	\$ 1,250.00
5	DESIGN SERVICES	1	DRAFTING/DESIGN SERVICES BY OUTSIDE FIRM FOR MISC. PROJECTS	\$ 5,000.00	\$ 5,000.00
6	New Engineering contract draft	1	20% of \$7,500	\$ 1,500.00	\$ 1,500.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
<b>Total</b>					\$ 132,750.00

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400034.000

## Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Toll Data Back-Up	12	Data Service to keep all Toll Transactions for Back-up and Record Keeping (SL Powers)	\$ 2,465.00	\$ 29,580.00
2	BRIGHTVIEW LANDSCAPE SERVICES	12	MONTHLY MAINTENANCE FOR LANDSCAPING/IRRIGATION SERVICES	\$ 11,200.00	\$ 134,400.00
3	BRIGHTVIEW LANDSCAPE SERVICES	12	LANDSCAPING UPGRADES/REPLACEMENT OF PLANT MATERIAL/IRRIGATION REPAIRS/ADDITIONAL CONTRACTED SERVICES	\$ 10,500.00	\$ 126,000.00
4	ORKIN PEST CONTROL	12	RODENT CONTROL ON KANE CONCOURSE	\$ 106.00	\$ 1,272.00
5	PRESSURE CLEANING	1	MONTHLY PRESSURE CLEANING AND ANNUAL SANDING & REPAIR OF KANE CONCOURSE BRICK PAVERS	\$ 41,550.00	\$ 41,550.00
6	GENERATOR SERVICES	12	PREVENTATIVE MAINTENACE FOR EMERGENCY GENERATOR ON ICW BRIDGE	\$ 100.00	\$ 1,200.00
7	EMPLOYEE UNIFORMS	12	UNIFORM RENTAL AND CLEANING SERVICES	\$ 350.00	\$ 4,200.00
8	QUENCH	1	LEASE PAYMENT FOR FILTERED WATER DISPENSER & SERVICE FOR BRIDGE TENDERS	\$ 500.00	\$ 500.00
9	CINCINNATI TIME SYSTEMS	1	TIMECLOCK MANAGEMENT SOFTWARE FEE FOR BRIDGE TENDERS	\$ 500.00	\$ 500.00
10	Server Upgrade for new ERP		Causeway fund portion of the server upgrade related to Town's new ERP (\$6,000 * 25%)		\$ -
12	PREVENTATIVE MAINTENANCE	12	NEW CONTRACTUAL SERVICE AGREEMENT TO MAINTAIN AC UNITS AT TOLL GANTRY ELECTRICAL AND BRIDGE HOUSE	\$ 300.00	\$ 3,600.00
13	<b>Total</b>				\$ 342,802.00

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TRAINING	1	FLIGHT, RENTAL VEHICLE, HOTEL, MEALS FOR TRAINING OF TOWN ELECTRICIAN ATTAIN A 'POWERED ACCESS LICENSE' TO OPERATE UNDERBRIDGE ACCESS EQUIPMENT FOR INSPECTION AND REPAIR OF ICW BRIDGE.	\$ 1,300.00	\$ 1,300.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
<b>Total</b>					\$ 1,300.00

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400041.000

Communications & Freight

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	T-1 Lines	1	Provide Data Transmission to Sunpass Processing Office (ATT via Transcore)	\$ 25,000.00	\$ 25,000.00
2	Mobile Phone	1	Phone Assigned for Bridge/Causeway Operations	\$ 2,004.00	\$ 2,004.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
<b>Total</b>					\$ 27,004.00

Department: CAUSEWAY OPERATIONS Fiscal Year: 2019-2020

Account no.: 400043.000

**Utility Services**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Electric Service	12	Electric Service for Causeway Lighting/Bridge/Tender House/Toll Gantry (FPL)	\$ 1,666.67	\$ 20,000.00
2	Water Service	12	Water Usage for Irrigation on Causeway Corridor/ Bridge Tenders	\$ 2,500.00	\$ 30,000.00
3	MDWASD	12	Water Usage for Chevron Station on Causeway	\$ 50.00	\$ 600.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
<b>Total</b>					\$ 50,600.00

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400044.000

**Rentals & Leases**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Causeway Holiday Lighting	1	Install & Remove Annual Holiday Lighting Displays for Causeway Island and KC	\$ 80,000.00	\$ 80,000.00
2	UNITED RENTALS	1	LIFTS, BACKHOE, OR OTHER POWERED RENTAL EQUIPMENT FOR REPAIRS TO CAUSEWAY	\$ 2,400.00	\$ 2,400.00
3	ENTERPRISE FLEET MGT.	12	MONTHLY LEASE PAYMENT FOR VEHICLE 626	\$ 550.00	\$ 6,600.00
4	ENTERPRISE FLEET MGT.	12	MONTHLY LEASE PAYMENT FOR VEHICLE 627	\$ 550.00	\$ 6,600.00
5	ENTERPRISE FLEET MGT.	12	MONTHLY LEASE PAYMENT FOR VEHICLE 628	\$ 550.00	\$ 6,600.00
6	ENTERPRISE FLEET MGT.	0	MONTHLY LEASE PAYMENT TO REPLACE VEHICLE 572	\$ 700.00	\$ -
7	ENTERPRISE FLEET MGT.	12	<del>NEW LEASE</del> FOR REPLACEMENT OF VEHICLE 572 (DODGE 3500)	\$ 675.00	\$ 8,100.00
8	ENTERPRISE FLEET MGT.	0	<del>NEW LEASE</del> REPLACEMENT OF VEHICLE 571 (BUCKET TRUCK)	\$ 1,250.00	\$ -
9	CONES/BARRICADES/MESSAGE BOARDS/SIGNS	1	MAINTENANCE OF TRAFFIC FOR REPAIR PROJECTS	\$ 5,000.00	\$ 5,000.00
10					\$ -
11					\$ -
12					\$ -
<b>Total</b>					\$ 115,300.00

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400046.000

## Repairs &amp; Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	SERVICE CONTRACTOR(S)	1	REPAIR OF AC UNITS (BRIDGE TENDER/TOLL GANTRY)	\$ 1,200.00	\$ 1,200.00
2	WORLD ELECTRIC	12	ELECTRICAL REPAIRS TO ICW BRIDGE	\$ 400.00	\$ 4,800.00
3	GRAPHPLEX SIGNS	1	REPAIR OF FADED/BROKEN SIGNAGE	\$ 3,000.00	\$ 3,000.00
4	TRANSCORE	1	REPAIR OF TOLL GANTRY ELECTRONICS	\$ 20,400.00	\$ 20,400.00
5	VARIOUS CONTRACTORS	12	ASPHALT/CONCRETE REPAIRS	\$ 1,000.00	\$ 12,000.00
6	VEHICLE 616	1	REPAIRS/OIL CHANGES	\$ 500.00	\$ 500.00
7	VEHICLE 620	1	REPAIRS/OIL CHANGES	\$ 500.00	\$ 500.00
8	VEHICLE 621	1	REPAIRS/OIL CHANGES	\$ 500.00	\$ 500.00
9	VEHICLE 622	1	REPAIRS/OIL CHANGES	\$ 500.00	\$ 500.00
10	VEHICLE 571 (BUCKET TRUCK)	1	REPAIRS/OIL CHANGES	\$ 5,500.00	\$ 5,500.00
11	VEHICLE 572	1	REPAIRS/OIL CHANGES	\$ 750.00	\$ 750.00
12	GENERATOR SERVICES	12	REPAIRS TO EMERGENCY GENERATOR ON ICW BRIDGE	\$ 750.00	\$ 9,000.00
13	FENCE REPAIR	1	REPAIRS TO CHAIN-LINK FENCING DAMAGED BY VEHICULAR ACCIDENTS	\$6,000	\$ 6,000.00
14	AAA GENERATOR	1	REPAIR OF PORTABLE EMERGENCY GENERATOR FOR TOLL GANTRY	\$700	\$ 700.00
15	HOME DEPOT	12	PAINT/LUMBER/MISC. FITTINGS & TOOLS FOR REPAIRS	\$300	\$ 3,600.00
16	ATC	1	DENSITY TESTING FOR ROADWAY REPAIRS REQUIRING EXCAVATION	\$2,250	\$ 2,250.00
17	BRICK PAVER REPAIR	1	REPAIR OF BROKEN/ASKEW BRICKS ON KC	\$5,000	\$ 5,000.00
18	MISC. BRIDGE REPAIRS	1	MECHANICAL SYSTEMS BREAKDOWN	\$7,500	\$ 7,500.00
19	PRESSURE CLEANING	2	SEMI ANNUAL STEAM PRESSURE CLEANING OF W. RELIEF & INDIAN CREEK BRIDGES	\$1,875	\$ 3,750.00
20	POTHOLE PATCHING/ROADWAY REPAIRS	4	COLD MIX, BAGGED ASPHALT FOR ROADWAY PATCHING (PER PALLET)	\$875	\$ 3,500.00
21	TOLL GANTRY	1	SERVER/WIRING TROUBLESHOOT/REPAIR	\$5,500	\$ 5,500.00
	<b>Total</b>				\$ 96,450.00

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	GAS/DIESEL	12	VEHICLES/BACKUP BRIDGE & PORTABLE TOLL GANTRY	\$ 1,000.00	\$ 12,000.00
2	QUALITY CHEMICAL	12	LAMPS FOR ICW BRIDGE AND BC STREET LIGHTS, PAPER GOODS FOR BRIDGE TENDERS	\$ 500.00	\$ 6,000.00
3	WORLD ELECTRIC	1	MISC. FUSES, CAPACITORS, BALASTS FOR STREET LIGHTING REPAIR	\$ 5,000.00	\$ 5,000.00
4	WEST MARINE	1	REPAIR OR REPLACE RADIO EQUIPMENT FOR BRIDGE TENDERS	\$ 750.00	\$ 750.00
5	HOME DEPOT	1	MISC. CONSUMABLE SUPPLIES	\$ 1,200.00	\$ 1,200.00
6	TRAFFIC CONTROL	1	MISC. SIGNS/TRAFFIC CONES AND BARRICADES FOR TRAFFIC CONTROL	\$ 3,000.00	\$ 3,000.00
8	UNIFORMS	0	RENTAL AND LAUNDERING OF UNIFORMS FOR BRIDGE TENDERS	\$ 175.00	\$ -
9	SAFETY	1	PPE FOR BRIDGETENDERS/TOWN ELECTRICIAN AND SAFETY SHOES	\$ 1,875.00	\$ 1,875.00
10					\$ -
11					\$ -
12					\$ -
13	<b>Total</b>				\$ 29,825.00

Department: CAUSEWAY OPERATIONS Fiscal Year: 2019-2020

Account no.: 400054.000

**Utility Services**

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	TRAINING	1	TRAINING FOR TOWN ELECTRICIAN ATTAIN A 'POWERED ACCESS LICENSE' TO OPERATE UNDERBRIDGE ACCESS EQUIPMENT FOR INSPECTION AND REPAIR OF ICW BRIDGE	\$ 1,250.00	\$ 1,250.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
<b>Total</b>					<b>\$ 1,250.00</b>

Department:

CAUSEWAY OPERATIONS

Fiscal Year:

2019-2020

Account no.:

400063.000

Capital - Improvements

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	FDOT Report Maintenance Project	1	Spalling Repairs, Bridge Maintenance & Upkeep as per FDOT Inspectional Report	\$ 500,000.00	\$ 500,000.00
2		1	Repair or Replace U Channel over on Bridge # 875103 (support for Sewer Forced main)	\$ 350,000.00	\$ 350,000.00
3	Painting ICW bridge	1		\$ 250,000.00	\$ 250,000.00
4	Refurbishment of corner of 96th Street and East Bay Harbor Drive	1		\$ 25,000.00	\$ 25,000.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10		0		\$ -	\$ -
11		0		\$ -	\$ -
12					\$ -
<b>Total</b>					\$ 1,125,000.00

# BUDGET DETAIL

## 2019-2020



# STORMWATER FUND

**BUDGET WORKSHEET**

TOWN OF BAY HARBOR ISLANDS

Month: 4/30/2019

Fund: 406 - STORMWATER FUND

Expenditures

Prior	----- Current Year -----						
Year	Original	Amended	Actual Thru			Increase/(Decrease)	
Actual	Budget	Budget	April	Requested		vs. 18/19	Adopted

Dept: 538.0 STORMWATER							
400031.000 Professional Services	0	400	400	0	45,100	44,700	
400032.000 Accounting & Auditing	1,195	1,230	1,230	1,228	-	(1,230)	
400034.000 Other Contractual Services	88,391	105,120	105,120	45,885	105,000	(120)	
400040.000 Travel & Per Diem	0	500	500	16	800	300	
400043.000 Utility Services	0	1,200	1,200	0	1,200	-	
400045.000 Insurance	3,668	4,497	4,497	1,907	-	(4,497)	
400046.000 Repairs & Maintenance	26,900	75,500	75,500	9,389	64,500	(11,000)	
400048.000 Promotional Activities	0	0	0	0	-	-	
400049.000 Other Current Charges	3,337	3,337	3,337	3,477	3,600	263	
400052.000 Operating Supplies	0	2,800	2,800	134	3,350	550	
400054.000 Publications and Training	2,106	1,800	1,800	1,683	6,345	4,545	
400063.000 Improvements (excl. Buildings)	0	172,000	262,000	21,430	30,000	(142,000)	
400064.000 Machinery & Equipment	0	0	0	0	-	-	
400065.000 Construction in Progress	0	0	0	0	-	-	
400066.000 COMPUTER SOFTWARE	0	2,700	2,700	698	-	(2,700)	
<b>STORMWATER</b>	<b>125,597</b>	<b>371,084</b>	<b>461,084</b>	<b>85,847</b>	<b>259,895</b>	<b>(111,189)</b>	<b>-</b>

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400031.000

Professional Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	Tyler Technologies	1	Training and travel costs for ERP implementation for Tyler staff - (Stormwater fund portion is \$5000 * 2%)	\$ 100.00	\$ 100.00
2	Engineering Consultatnt	1	Commission Deep Well Injection Pumps	\$ 45,000.00	\$ 45,000.00
3			(Amount includes instrumentation and Permitting with DEP)		\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 45,100.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400034.000

Other Contractual Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	STREET SWEEPER	1	NPDES PERMIT REQUIREMENT	\$ 105,000.00	\$ 105,000.00
2	Server Upgrade for new ERP		Stormwater fund portion of the server upgrade related to Town's new ERP (\$6,000 * 2%)		\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 105,000.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400040.000

Travel & Per Diem

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	NPDES WORKSHOPS	2	NPDES PERMIT REQUIREMENT	\$ 80.00	\$ 160.00
2	ASCE CONVENTION	3	PE CONTINUING EDUCATION	\$ 80.00	\$ 240.00
3	PMI	3	PMP CONTINUING EDUCATION	\$ 80.00	\$ 240.00
4	FLORIDA BOARD OF PROFESSIONAL ENGINEERS	2	PE CONTINUING EDUCATION	\$ 80.00	\$ 160.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 800.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400043.000

Utility Services

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	FPL	12	INJECTION WELLS	\$ 100.00	\$ 1,200.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 1,200.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400046.000

Repairs & Maintenance

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	SHENANDOAH	2	VACUUM CLEAN CATCH BASIN/PIPE	\$ 12,500.00	\$ 25,000.00
2					\$ -
3	SHENANDOAH	1	VACUUM CLEAN OUTFALL PIPE	\$ 12,500.00	\$ 12,500.00
4	POINT REPAIRS	1	REPAIR COLLAPSED PIPE	\$ 10,000.00	\$ 10,000.00
5	P-3 STRUCTURES	10	REPAIR DAMAGED STRUCTURES	\$ 1,500.00	\$ 15,000.00
6	INLET GRATING	10	REPLACEMENT OF DECAYING STORM GRATES / Storm water MH covers	\$ 200.00	\$ 2,000.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 64,500.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400049.000

Other Current Charges

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	MIAMI DADE COUNTY STORMWATER	1	NPDES PERMIT FEES	\$ 3,350.00	\$ 3,350.00
2	FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION	1	PERMIT FEES	\$ 250.00	\$ 250.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,600.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400052.000

Operating Supplies

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	DEEP WATER WADERS	2	INSPECT OUTFALLS	\$ 300.00	\$ 600.00
2	SPECIALTY GLOVES/Respirators	1	FOR HANDLING HAZARDOUS WASTE	\$ 250.00	\$ 250.00
3	ABSORBENT FOR SPILLS	4	HAZARDOUS SPILL CONTROL	\$ 250.00	\$ 1,000.00
4	GUTTER BUDDIES	15	SEDIMENT AND EROSION CONTROL	\$ 100.00	\$ 1,500.00
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 3,350.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400054.000

Publications & Training

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	NPDES TRAINING	2	NPDES PERMIT REQUIREMENTS	\$ 700.00	\$ 1,400.00
2	FLORIDA BOARD OF PROFESSIONAL ENGINEERS	1	TOWN ENGINEER PROFESSIONAL ENGINEER LICENSE	\$ 400.00	\$ 400.00
3	American Society of Civil Engineers (ASCE)	1	Annual membership dues	\$ 350.00	\$ 350.00
4	ASCE Convention (Miami)	1	Professional Engineer's Continuing Educational requirements (partial-about 8 PDH out of required 12)	\$ 945.00	\$ 945.00
5	Project Management Software Microsoft Projects 2019 Professional Version	1	Manage multiple projects and accomplish adequate resource assignments	\$ 1,050.00	\$ 1,050.00
6	Project Management Institute (PMI)	1	Project Management Professional Continuing Enducational Requirements	\$ 1,200.00	\$ 1,200.00
7	ASSOCIATION OF FLOOD PLAIN MANAGERS	1	CERTIFICATION FOR CFM	\$ 1,000.00	\$ 1,000.00
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 6,345.00

Department:

STORMWATER

Fiscal Year:

2019-2020

Account no.:

400063.000

Capital - Improvements

No.	Item/Line	Qty	Justification	Unit Cost	Budget
1	VALLEY GUTTER		ZONE 3 REPAIRS		\$ -
2	CIPP FOR ROAD CULVERT CROSSINGS	5	MAINTAIN STRUCTURAL INTEGRITY	\$ 17,500.00	\$ -
3	P-3 STRUCTURES	10	REPAIR DAMAGED STRUCTURES	\$ 3,000.00	\$ 30,000.00
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
19					\$ -
20					\$ -
<b>Total</b>					\$ 30,000.00