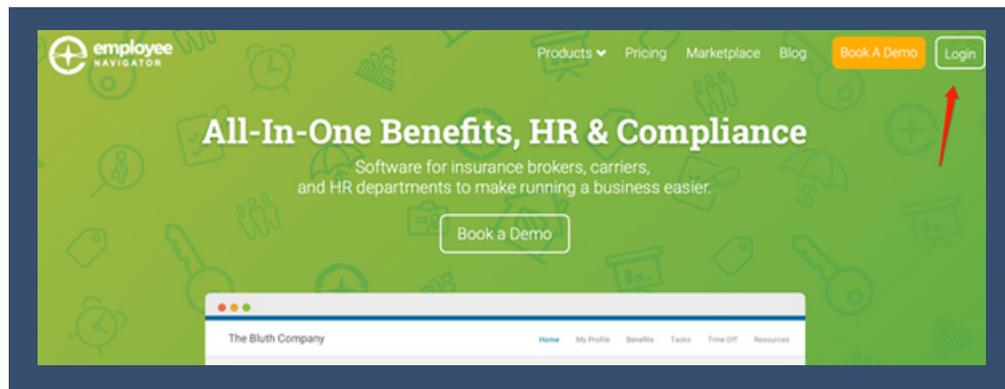


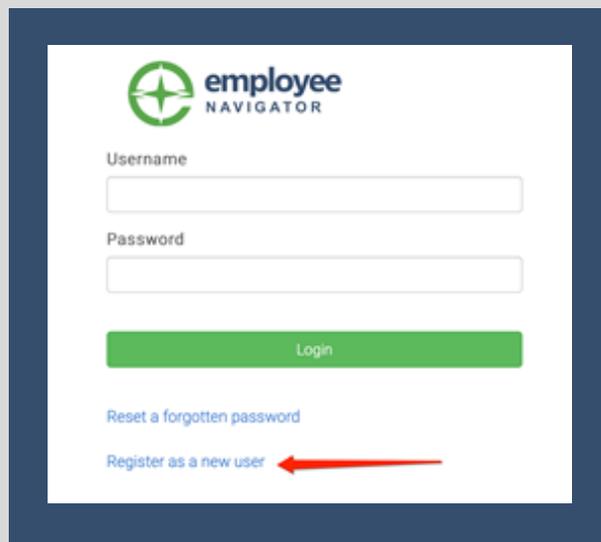
STEP 1

- Go to www.employeenavigator.com and click login



STEP 2

- Then select "Register as a new user"



STEP 3

- You will be required to provide the information listed below, once you enter the required information you will be able to create a unique username and password to access your Navigator Portal.
 - Full FirstName, Full Last Name
 - Company Identifier (TOWN-OF-BAY-HARBOR-ISLANDS)
 - PIN - Last four of SSN
 - Date of birth - MM/DD/YYYY